



STANDARD MAP REQUEST & SIGNATURE PROCESS

Listed below is the standard procedure **CenterPoint Energy** uses to sign and begin facility impact review for private development and public improvement projects.

IMPORTANT:

Read through the following process carefully prior to initiating any communications with **CenterPoint Energy**. Our goal is to help you/your client to safely complete the construction of your project as planned while protecting our existing facilities. Every reasonable effort should be made to design your project to avoid conflict with these facilities. All correspondence should be addressed in the following manner:

Mailing/Delivery
CenterPoint Energy
Engineering Department
290 So. Castell
New Braunfels, Texas 78130
Or email:
abel.arispe@centerpointenergy.com

1) MAP REQUEST

In order to receive a map of our underground facilities in your project area, **you must** submit a request including the following information:

- Your name, title, department (i.e., Municipality, City, State, County, or Private)
- Project limits
- Vicinity Sketch, pdf file and /or goggle map of area
- Return address, phone number, and email address
- Scope of proposed work (Ex. Paving, Drainage, Private Development, etc.)
- Anticipated schedule for a proposed project

We will return a map indicating our existing underground facility locations with respect to right of way.

CAUTION: UNDERGROUND GAS FACILITIES

Locations of CenterPoint Energy main lines (**to include CenterPoint Energy, Intrastate Pipeline, LLC. where applicable**) are shown in an approximate location only. Service lines are usually not shown:

Please call **811** a minimum of 48 hours prior to construction to have main and service lines **field** located.

- When excavating within eighteen inches (18") of the indicated location of CenterPoint Energy facilities, all excavation must be accomplished using non-mechanized excavation procedures.

- When CenterPoint Energy facilities are exposed, sufficient support must be provided to the facilities to prevent excessive stress on the piping.

The contractor is fully responsible for any damages caused by his failure to exactly locate and preserve these underground facilities.

CenterPoint Energy
“Working to better serve you”