



**NOTICE OF MEETING  
OF THE  
PARKS AND RECREATION COMMISSION  
OF  
BUDA, TEXAS**

*An agenda information packet is available for public inspection in the Buda Public Library.*

This notice is posted pursuant to the Texas Open Meeting Act. Notice is hereby given that a **Regular Parks and Recreation Commission Meeting** of the City of Buda, Texas, will be held on **Wednesday, April 15, 2015 at 6:30 p.m.** in the Council Chambers at Buda City Hall at 121 Main Street, Buda, Texas 78610, at which time the following subjects will be discussed:

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE TO THE FLAGS OF THE UNITED STATES AND TEXAS**

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

**D. ROLL CALL**

**E. PUBLIC COMMENTS** At this time, comments will be taken from the audience on non-agenda related topics, for a length of time not to exceed three minutes per person. To address the Parks and Recreation Commission, please submit a Citizen's Comment Form to the City Liaison prior to the start of the meeting. *No action may be taken by the Parks and Recreation Commission during Public Comments.*

**F. CONSENT AGENDA**

1. Approval of the regular Parks and Recreation Commission meeting minutes dated March 25, 2015.

**G. REGULAR AGENDA ITEMS**

1. Discussion and update on Bradfield Park Trail Project
2. Discussion and update of Proposition 5 Park Advisory Committee deliberations
3. Discussion of proposed new park facilities: Dog Park

**H. STAFF REPORTS**

1. Report on FY 2015-16 Budget and Capital Improvement Program (CIP)

*The Parks and Recreation Commission may discuss any of the items under Staff Reports, but no formal action will be taken.*

- Update on Parks and Recreation activities within the City of Buda city limits and Extraterritorial Jurisdiction

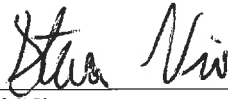
#### **I. COMMISSION REQUESTS FOR FUTURE AGENDA ITEMS**

*No deliberation or discussion may take place by the Commission during this agenda item.*

#### **J. ADJOURNMENT**

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact City Hall at (512) 312-0084, or FAX (512) 312-1889 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks Commission of the City of Buda, was posted on the bulletin board in front of Buda City Hall, which is readily accessible to the public at all times, by 7:00 p.m. on Friday, April 10, 2015.



---

Staci Vines  
Administrative Assistant

#### **AGENDA NOTICES:**

**Council Chambers are set up to publicly broadcast meetings. You may be audio and video recorded while in this facility.**

#### **Attendance by Other Elected or Appointed Officials:**

**It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.**



**Parks and Recreation Commission  
MINUTES  
March 25, 2015**

The following represents the actions taken by the Buda Parks and Recreation Commission in the order they occurred during the meeting. While the minutes may not be in sequential order, all agenda items were discussed. The Parks and Recreation Commission of Buda, Texas, convened on Wednesday, March 25, 2015 at City Hall Council Chambers, 121 Main St., Buda, TX.

**A. CALL TO ORDER**

**Call to order at 6:36 p.m.**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

John Montez (Chair) – Present

Vincent Lecca – Absent

Jennielle Strother – Present

Kay Bailey - Absent

April Beggs – Absent

Nancy Hart – Present

Kim Howell (Vice-Chair) – Present

**E. PUBLIC COMMENTS**

1. None.

**F. CONSENT AGENDA**

1. Approval of the Parks and Recreation Commission Meeting Minutes, dated February 18, 2015

**Motion made by Commissioner Hart, seconded by Vice-Chairman Howell, to approve minutes. Motion passed 4 – 0.**

**G. REGULAR AGENDA**

1. Presentation of Proposed Eagle Scout Project for Stagecoach Park-Jack Andersen

**Jack Andersen presented his Proposed Eagle Scout Project to the commissioners. For his project, he will be installing trail markers at Stagecoach Park. There will be trail markers at every turn and at set distances. He explained the design of the trail markers, how he will collect the materials for the project, when the installation of the markers will begin, and the design of a map that will correlate with the trail markers. A motion**

**of appreciation and approval was made by Commissioner Hart, seconded by Chairman Montez. Motion passed 4-0.**

2. Discussion and update on Bradfield Park Trail Project

**The county commissioner approved the extension of the project to May 1, 2015. The fishing dock, fountain, and concrete work have been completed. Handrails are currently being installed at the sidewalk on Main Street and distance markers will be installed soon. Once everything is completed and has been approved, a ribbon cutting ceremony will be scheduled.**

3. Discussion and update on FY 2014-15 Projects

- A. Shade Structures
- B. Greenbelt Trail to Jackson Tyler Norris Memorial Skate Park
- C. Jackson Tyler Norris Memorial Skate Park Lighting

**Shade structures for playground equipment at Cullen Country, Garlic Creek, Bonita Vista, Stoneridge, Whispering Hollow, and Green Meadows were ordered in January. Installation of the shade structures will begin in April and will take four or five days to complete. All installations should be completed before summer begins. A ribbon cutting ceremony may be held for all three CIP Projects once they are completed.**

**The contractor for the Greenbelt Trail connection, as well as lighting at Jackson Tyler Norris Memorial Skate Park, has given an estimate. The estimate will be presented at the April 7<sup>th</sup> council meeting for approval. The light installation at Jackson Tyler Norris Memorial Skate Park will consist of 10 light poles, with timers and sensors, which will be placed along the perimeters of the park. The Greenbelt Trail connection will begin at the mill, cross the railroad tracks, and end at Goforth Road. The project will be split into two phases. Phase I will begin at the existing sidewalk on Goforth and will cross the railroad tracks. Phase II will begin on Goforth and tie in with the existing sidewalk on Main Street. Construction will begin in April and is expected to be completed by this summer.**

4. Discussion and update on upcoming special events

- A. City Sponsored
  - 1. Buda Fun Fish
  - 2. Easter Egg Hunt
- B. Other
  - 1. Chrysalis Fine Arts
  - 2. Buda Lions Club Wiener Dog Races

**The Buda Fun Fish event was cancelled due to heavy rain and has been moved to April 18. The event will be from 10:00 a.m. to 2:00 p.m. and is expected to have a large number of participants. The annual Easter Egg Hunt will be held on April 4<sup>th</sup> from 9:00 a.m. to 11:30 a.m. with the egg hunt starting at 9:30. The YMCA and The Connection Church are both helping with the planning of this event which will include other activities along with the egg hunt. There will be several volunteers assisting with the event and 13 sponsors will be setting up booths.**

**The Chrysalis Buda Fine Arts Express and the Buda Lions Club Wiener Dog Races will be held in April at Buda City Park. Buda Fine Arts Express will be April 17-19 and the Wiener Dog Races will be April 24-26. Mr. Wells has been working with both organizations to ensure that they follow the ordinances and rules that pertain to special events that are held in Buda.**

#### **H. STAFF REPORTS**

- Update on Parks and Recreation activities within the City of Buda limits and Extraterritorial Jurisdiction.

**Mr. Wells recently met with the Forestry Service to decide which trees needed to be trimmed or removed at Cullen Country. This process will begin in April.**

**Chairman Montez, Commissioner Lecca, and Commissioner Strother were all reappointed and renewed their terms as commissioners. Vice-Chairman Howell will be leaving in April which will leave a vacancy on the board.**

#### **I. FUTURE AGENDA ITEMS**

- 1. Adding plants around Stagecoach Park's pond**

#### **I. ADJOURNMENT at 7:22p.m.**

**Chairman Montez motioned to adjourn, seconded by Vice-Chairman Howell. Motion passed 4-0.**

---

**Staci Vines, Admin. Asst.**