



**NOTICE OF MEETING  
OF THE  
PARKS AND RECREATION COMMISSION OF  
BUDA, TEXAS**

*An agenda information packet is available for public inspection  
in the Buda Public Library.*

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular Parks and Recreation Commission Meeting** of the City of Buda, Texas, will be held on **Wednesday, May 18, 2011 at 6:30 PM.** in the City Hall Council Chambers at 121 Main Street, Buda, Texas 78610, at which time the following subjects will be discussed:

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PUBLIC COMMENTS** At this time, comments will be taken from the audience on non-agenda related topics for a length of time not to exceed three minutes per person. To address the Parks and Recreation Commission, please submit a Citizen's Comment Form to City Staff or the Chair **prior** to the start of the meeting. *No action may be taken by the Parks and Recreation Commission during Public Comments.*

**D. CONSENT AGENDA** All matters listed under this item are considered to be routine by the Parks and Recreation Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approval of the Parks and Recreation Commission Meeting Minutes, dated April 20, 2011.

**E. WORKSHOP**

1. Review and discuss Parks and Recreation Fees.
2. Review and discuss the annual Easter Egg Hunt that was held on April 23, 2011 at the Buda Sportsplex.
3. Review and discuss the 14<sup>th</sup> Annual Buda Country Fair and Wiener Dog Races that was held on April 30 and May 1, 2011 at City Park.

4. Review and discuss the Toons and Tunes summer movie and concert program at City Park.
5. Review and discuss the Red, White and Buda Independence Day Children's Parade and Fireworks show to be held on July 4 at City Park.
6. Review and discuss the Buda Downtown Farmer's Market that began on May 14 and runs through October.

#### **F. STAFF REPORTS**

1. Review and discuss the Parks and Recreation Project Status Report.

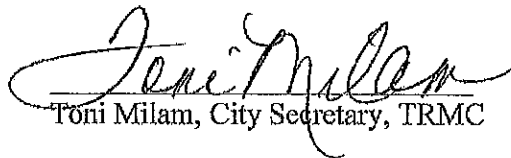
#### **G. PARKS AND RECREATION COMMISSION REQUESTS FOR FUTURE AGENDA ITEMS**

*No deliberation or discussion may take place by the Parks and Recreation Commission during this agenda item.*

#### **H. ADJOURNMENT**

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 312-0084, or FAX (512) 312-1889 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Buda, was posted on the bulletin board in front of Buda City Hall, which is readily accessible to the public at all times, by 6:30 p.m. on Friday, May 13, 2011.

  
Toni Milam, City Secretary, TRMC

I hereby certify that the above shown notice was removed from the posting location at the Buda City Hall, 121 Main Street, Buda, Texas 78610, at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 2011 and satisfies the 72-hour posting requirement.

\_\_\_\_\_  
Toni Milam, TRMC  
City Secretary



**Parks and Recreation Commission  
MINUTES  
Regular Meeting  
April 20, 2011**

The following represents the actions taken by the Buda Parks and Recreation Commission in the order they occurred during the meeting. While the minutes may not be in sequential order, all agenda items were discussed. The Parks and Recreation Commission of Buda, Texas, convened in a Regular Meeting on Wednesday, April 20, 2011 at City Hall, 121 Main St., Buda, TX.

**A. CALL TO ORDER**

Call to order at 6:31 p.m.

**B. ROLL CALL**

Debbie Dulski – Present  
Alicia Hill - Present  
Janice Kearley – Present  
Vincent Lecca – Present  
Pam Lombardo – Present  
Shirley Malone – Present  
Jennielle Strother – Present

**C. PUBLIC COMMENTS**

1. None.

**D. CONSENT AGENDA**

1. Approval of the Parks and Recreation Commission Meeting Minutes, dated February 23, 2011.

**Motion by Commissioner Kearley, seconded by Commissioner Strother to approve minutes. Passed 7 - 0**

**E. REGULAR AGENDA ITEMS**

1. Deliberation and possible recommended action for City Council consideration of revised Parks and Recreation Commission By-Laws.

**Jack Jones, Director of Parks and Recreation, briefed commissioners on the changes to the By-Laws. Motion by Commissioner Malone, seconded by Commissioner Kearley to approve. Passed 7 - 0**

## **F. WORKSHOP**

1. Review and discuss a revised Preliminary Plan for the Stonefield Subdivision located on the northeast corner of Hillside Terrace and I35 between Old Goforth Road and I35.

**Jack Jones, Director of Parks and Recreation, gave a brief update to Commissioners about the Stonefield residential development. Dedicated park property within the development will be owned and maintained by the home owners association (HOA). He introduced Janna Rice and Chris Lynch of Cunningham Allen Engineers (representatives for the developer). Janna explained the minor changes being made to the park plan, the trail system, and she discussed the dog park. The subdivision is located in the City of Buda's extraterritorial jurisdiction (ETJ). Commissioner Lecca asked for clarification regarding HOA ownership of the park. Chris Lynch told him that the park is decided over to the HOA after the final plat.**

2. Review and discuss the annual Easter Egg Hunt to be held on April 23 at the Buda Sportsplex.

**Jack Jones, Director of Parks and Recreation, explained the details and activities to commissioners. He encouraged Commissioners to attend and wear their name tags.**

3. Review and discuss the Toons and Tunes summer movie and concert program at City Park.

**Jack Jones, Director of Parks and Recreation, discussed changing the concert times to start at 8 p.m. as opposed to starting at 7 p.m. like last summer. Local bands have been booked for the concerts. He plans to advertise the concerts better this year. Commissioners would like to have an "above the street" banner used for advertising and placement close to HEB. Jack stressed that the key is going to be advertising and getting the word out.**

4. Review and discuss the Red, White and Buda Independence Day Children's Parade and Fireworks show to be held at City Park on July 4<sup>th</sup>.

**Jack Jones, Director of Parks and Recreation, mentioned that the Downtown Merchants Group will be helping with the event. Jack suggested to possibly have the parade in the evening before the concert/fireworks versus in the morning. Commissioners discussed heat and attendance issues, and favored the morning for the parade. Commissioner Lecca asked if flags or patriot banners could be purchased for along Main Street.**

5. Review and discuss the Stagecoach House and Onion Creek Post Office Renovation project.

**Jack Jones, Director of Parks and Recreation, informed the Commission that City Council approved the construction contract on April 5 and construction is scheduled to start the first week of May and should be completed by the first week in November. Hays County grant funds are being used to fund the project. Commissioner Dulski suggested that all past and present Parks Commissioners, as well as, past and present Historic Preservation Commissioners be invited to the Grand Opening.**

6. Review and discuss Parks and Recreation Commission shirts and nametags. Jack Jones, Director of Parks and Recreation, gave Commissioners name tags to wear and informed Commissioners of the new City of Buda approved logo and slogan. Commissioners liked a polyester, dri-fit, aqua/teal colored "polo" style shirt w/o pocket with 2 - 3 buttons. Jack will contact Commissioners individually for specific shirt sizes.

#### **G. STAFF REPORTS**

1. Review and discuss the Parks and Recreation Project Status Report. Jack Jones, Director of Parks and Recreation, informed Commissioners of City Council's desire to settle the litigation for Stagecoach Park Phase I that has been on-going since 2008. He gave a brief highlight of some of the legal issues at hand for the new Commissioners. Jack informed the Commission of a couple upcoming projects including starting the skate park design this summer and updating the Parks, Recreation, Open Space Master Plan after the City's Master Plan is completed this summer. The Sportsplex is currently generating some good revenue.

#### **H. FUTURE AGENDA ITEMS REQUEST**

1. Park Rental Fees
2. Adopt-a-spot
3. Gazebo repairs

#### **I. ADJOURNMENT at 8:38 p.m.**

Motion by Commissioner Lecca, seconded by Commissioner Hill to adjourn.

Motion passed 7 - 0.

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Toni Milam, City Secretary

## Comparison with other Cities

| <b>Pavilions</b> |  |   |   |
|------------------|--|---|---|
| <u>City</u>      | <u>Pavilion Size</u>                   | <u>Rental Rate</u>  | <u>Deposit</u>                                |
| Austin           | < 100 persons                          | \$60 Resident/\$100 Non-Resident per day  | \$0   |
| Buda             | Small 20 - 50 cap.<br>Large > 100 cap. | \$35 day<br>\$50 day  | \$100<br>\$100                                |
| Burnet           | Gazebo/Pav 20 x 20                     | \$100 per day   | \$100   |
| Cedar Park       | 50 - 100 cap.<br>50 max cap.           | \$50 half day/ \$75 day, no discount for residents on this facility<br>\$25 half day/ \$50 day Resident - \$50 half day/\$75 day Non-Resident | \$0<br>key deposit \$25 for restrooms<br>\$50 |
| Dripping Springs | 50 cap.                                | \$20 hr or \$125 day  | \$100   |
| Kyle             | 40' X 20'                              | \$20 hr Resident /\$40 hr Non-Resident  | \$0   |
| New Braunfels    | < 40 cap.<br>< 100 cap.<br>Gazebo      | \$55 day<br>\$110 day<br>\$75/2hrs  | \$0<br>\$0                                    |
| Plugerville      | < 100 persons                          | \$100 hr Resident/\$125 hr Non-Resident   | \$0   |
| Round Rock       | 3 sizes                                | \$100, \$75, \$25 day Resident / \$125, \$100, \$50 day Non-Resident  | \$100   |
| San Marcos       | <i>Proposed Cfgs</i>                   | \$100, \$50 day Resident / \$150, \$75 Non-Resident   | \$0   |
| Wimberley        |  | \$100 hr, min 2 hrs, max 4 hrs.   | \$200   |
| <u>City</u>      | <u>Water Available</u>                 | <u>Electricity Available</u>  | <u>Non-Profit Discount?</u>                   |
| Austin           | Yes, \$50 dunk booths.                 | Yes \$0   | Yes, on Sound Permit ONLY                     |
| Buda             | Yes, Limited Use \$0                   | Yes, \$0 Limited use  | No  |
| Burnet           | NA                                     | NA  | No  |
| Cedar Park       | Yes, Limited Use \$0                   | Yes \$0   | No  |
| Dripping Springs | NA                                     | NA  | No  |
| Kyle             | NA                                     | Yes, \$0 Limited use  | No  |
| New Braunfels    | NA                                     | Yes, \$0 Limited use  | No  |
| Plugerville      | NA                                     | "   | No  |
| Round Rock       | Yes, Limited Use \$0                   | Yes, \$0 Limited use  | No  |
| San Marcos       | NA                                     | Yes \$0   | No  |
| Wimberley        | NA                                     | NA  | No  |
|                  |  |   | <u>Cancellation policy</u>                    |
|                  |  |   | Full, 14+ days                                |
|                  |  |   | Full, 14+ days                                |
|                  |  |   | 50%, 30+ days                                 |
|                  |  |   | Full, 14+ days less \$7 admin. fee            |
|                  |  |   | Full, 14+ days less \$7 admin. fee            |
|                  |  |   | Full, 14+ days, < 14 days \$25 fee            |
|                  |  |   | Full, 14+ days, 50% 7 -13days                 |
|                  |  |   | Full, 14+ days, 50% 7 -13days                 |
|                  |  |   | "   |
|                  |  |   | "   |
|                  |  |   | Full, 15+ days less \$7 admin fee             |
|                  |  |   | Full, 30+ days less \$25 admin fee            |
|                  |  |   | Full, 30+ days, 50% > 14 days, < 14 = \$0     |
|                  |  |   | Yes, 50% of res rates<br>Yes, \$20. less      |
|                  |  |   | NA  |

## Comparison with other Cities

|                           |                                       | <u>Special Events</u>                 |   |                    |
|---------------------------|---------------------------------------|---------------------------------------|---|--------------------|
| City                      | Special Event Rate                    | Deposit                               | Gate Sales                                  | Commercial Use Fee |
| Austin- Auditorium Shores | \$5,000.00 per day                    | \$2,500                               | \$1 per ticket sold, 2 day ticket = \$2     | NO                 |
| Pease Park                | Elmo only                             | NA                                    | NA  | NA                 |
| Waterloo Park             | \$3,500.00 per day                    | \$2,000                               | "   | NO                 |
| Zilker Park               | ACL only                              | NA                                    | NA  | NA                 |
| Burnet                    | \$100                                 | \$100                                 | None  | NO                 |
| Cedar Park                | Same as regular pavilion rates        | None                                  | 10% of ticket sales                         | NO                 |
| Dripping Springs          | Same as regular pavilion rates        | \$0                                   | Don't allow entrance fees.                  | \$30 per use       |
| Kyle                      | NA, all events are city sponsored     | NA                                    | NA  | NA                 |
| New Braunfels             |                                       |                                       |   |                    |
| Pflugerville              |                                       |                                       |   |                    |
| Round Rock                | \$25 admin fee + \$50 application fee | \$500 - \$1000                        | None  | NO                 |
| San Marcos                |                                       |                                       |   |                    |
| Wimberley                 |                                       |                                       |   |                    |
| City                      | Electric Fee                          | Other charges                         | Permit Fees                                 |                    |
| Austin- Auditorium Shores | \$500.00                              | Set up/Tear Down \$500 per day, (plus | \$30.00 Sound                               |                    |
| Pease Park                | NA                                    | Plus \$500 Maint. Fee *               | NA  |                    |
| Waterloo Park             | \$500.00                              | "                                     | \$30.00 Sound                               |                    |
| Zilker Park               | NA                                    | NA                                    | NA  |                    |
| Burnet                    | \$0                                   | NA                                    | Never issued permits to date.               |                    |
| Cedar Park                | \$0, don't charge vendors.            | Set up/Tear same as rental fee.       |   |                    |
| Dripping Springs          | \$0                                   |                                       | Special event permit \$100 each event       |                    |
| Kyle                      | NA                                    | NA                                    | NA  |                    |
| New Braunfels             |                                       |                                       |   |                    |
| Pflugerville              |                                       |                                       |   |                    |
| Round Rock                |                                       | NA                                    | \$25 Sound or Bounce House, \$50 Live music |                    |
| San Marcos                |                                       |                                       |   |                    |
| Wimberley                 |                                       |                                       |   |                    |

\* is actually an admin. fee that goes to the PARD. All other fees go to the City of Austin General Fund.

### Comparison with other Cities

|   |  | <u>Ball Fields</u>   |  |
|---|--|--|--|
| <u>City</u>   | <u>Field Rate Hr./Day</u>  | <u>Deposit</u>   | <u>Tournament Rate</u>   |
| Austin  | Weekday \$15/NA<br>Weekend \$25/NA                                       | No<br>No   | \$200 per day per field/\$50 deposit<br>plus surcharge of \$10 per team. |
| Buda  | \$15 hr  | No   | \$150 per day per field  |
| Burnet  | \$20 hr /\$100 day   | No   | \$100 per day per field + \$250 deposit                                  |
| Cedar Park  | \$17.50 hr Resident/\$25 hr Non-Resident                                 | No   | Regular field rate x # of hrs used. \$0 deposit.                         |
| Dripping Springs  | No Hrly rates/\$300 day (50% Resident discount)                          | \$100/day  | Same as regular rates.   |
| Kyle  | Multid-days \$100 ea. add'l day  | \$500/ multd days  |  |
| New Braunfels   | \$10 hr Resident/\$20 hr Non-Resident                                    | No   | Same as regular rates. Plus \$500 deposit.                               |
| Pflugerville  | \$20 hr, pending a 30% discount for Residents                            | No   | \$75 day 1 field or 5 fields \$400/\$750-2 days/\$1000-3 days            |
| Round Rock  | \$25-2 hrs Softball/\$18-1 hr Soccer                                     | \$100 per field + \$50 key deposit                           |  |
| San Marcos  | Softball \$60 per day Resident/\$90 Non-Resident                         | \$100/day  | \$50 per field per day Youth/\$60 Adult Resident/\$85 Adult Non-Resident |
| Wimberley   | Softball \$10 hr Youth/\$20 hr Adult<br>Soccer \$100 per field per day   | "<br>"   |  |
| <b>Concessions</b>  |  |  |  |
| <u>City</u>   | <u>Cancellations</u>   | <u>Concessions</u>   |  |
| Austin  | Practices=Refund/RS only if city CXs.<br>Tournament- < 14 days 0% Refund | NA   |  |
| Burnet  | Practices=Refund/RS only if city CXs.                                    | Don't rent out   |  |
| Cedar Park  | Practices=Refund/RS only if city CXs.                                    | \$10hr Resident /\$15 Non-Resident **                        |  |
| Dripping Springs  | > 14 days 100% less \$7.00 fee, < 14 days 0%                             | NA   |  |
| Kyle  | >14 days, 100%, < 14 days 100% less \$25 fee                             | \$10 hr Resident/\$20 hr Non-Resident<br>20% of gross sales. |  |
| New Braunfels   | >14 days, 100%, < 14 days 100% less \$25 fee                             |  |  |
| Pflugerville  | Full, 14+ days, 50% 7 -13days, 0% 0 -6days                               |  |  |
| Round Rock  | > 14 days 100% less \$7.00 fee, < 14 days 0%                             | \$25 day plus 10% of gross sales.                            |  |
| San Marcos  |  |  |  |
| Wimberley   |  |  |  |
| ** Changing to sole vendor and will charge 10% of sales and no rental fee at all. |  |  |  |

# Parks and Recreation Fees

Per City Ordinances, fees are currently set as follows:

- Small pavilions (all day): \$35 plus a \$100 refundable deposit
- Large pavilion (all day): \$50 plus a \$100 refundable deposit
- City park (all day): \$250 plus a \$500 refundable deposit
- Greenbelt area along Main Street and railroad (all day): \$150 plus a \$500 refundable deposit
- Commercial use: \$20 per hour at designated location
- Commercial permit (yearly): \$100 plus a \$500 refundable deposit

# Parks and Recreation Fees

Per City Ordinances, fees are currently set as follows:

## Sportsplex Complex

- Practice rentals: without lights is \$15 per hour
- Tournament, any one field per day: \$150
- Percentage of gate sales: 20%
- Percentage of concession sales (gross): 10%

# Parks and Recreation Fees

The Parks and Recreation Commission would like to review all Parks and Recreation Fees. Options for fees could include the following:

- Current fees and deposits could be increased or decreased at the discretion of the City Council and/or new fees added.
- Charging for-profit rates and non-profit rates for park rentals for community wide special events and/or a scaled charge related to the overall impact of a special event on the park and City.
- Charge a flat fee or scaled fee for electricity usage at parks depending on the type of park rental.
- Adjust deposits for park wear and tear.
- Charging resident and non-resident rates for park pavilion and ball field rentals.
- Charge a public impact fee for large special events.

# THE EGG HUNT

COMMUNITY-WIDE FUN FOR THE ENTIRE FAMILY!

SATURDAY  
APRIL 23, 2011  
9-11:30AM  
BUDA SPORTSPLEX

BRING A CAMERA FOR PICTURES WITH THE EASTER BUNNY!



ORGANIZED BY: CITY OF BUDA, YMCA, FELLOWSHIP CHURCH SOUTHWEST, AND LOCAL BUSINESSES AND ORGANIZATIONS

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SPONSORED BY: CITY OF BUDA, FELLOWSHIP CHURCH SOUTHWEST, HAYS COMMUNITIES YMCA

## BRING A CAMERA FOR PICTURES WITH THE EASTER BUNNY!

~ PARENT and ME (1-2 YRS.), 3-4 YRS., and 10-11 YRS. at 9:30am ~  
~ 5-6 YRS and 7-9 YRS at 9:45am ~

INFLATABLE GAMES

PETTING ZOO

ROCK WALL

CANDY-FILLED EGGS

AGE-SPECIFIC HUNTS

FACE PAINTING

TRACKLESS TRAIN

# DON'T MISS THE BIG EGG HUNT!

Contact Jack Jones,  
512-312-0084 or  
jjones@ci.buda.texas  
if you have any  
questions.

SPONSORED BY: FIESTA MOTORS, AUSTIN TELCO FEDERAL CREDIT UNION, SONIC

SPONSORED BY: CITY OF BUDA, FELLOWSHIP CHURCH SOUTHWEST, HAYS COMMUNITIES YMCA

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AGE-SPECIFIC HUNTS

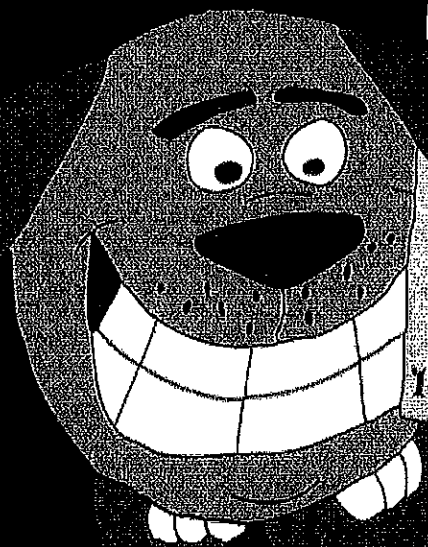
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questions.

SPONSORED BY: FIESTA MOTORS, AUSTIN TELCO FEDERAL CREDIT UNION, SONIC



April 30th & May 1st

\$3 Admission

The Wiener Dog Races

begin at 10 a.m.

For more information, call 512-565-0505

All proceeds go to the Buda Lions Club



Saturday

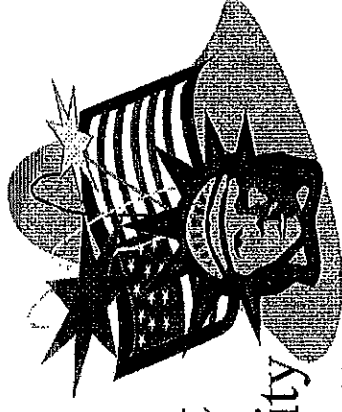
- 8:00 am Registration/Wiener Dog Races
- 8:30 am Breakfast
- 9:00 am Opening Ceremonies
- 9:30 am Parade
- 10:00 am Wiener Dog Races
- 10:30 am Wiener Dog Races
- 11:00 am Wiener Dog Races
- 11:30 am Wiener Dog Races
- 12:00 pm Lunch
- 1:00 pm Auction
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- 12:00 am Auction

Sunday

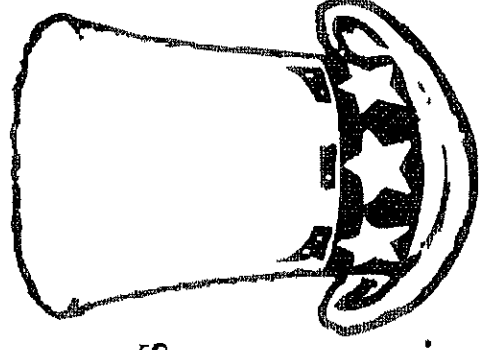
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- 11:30 pm Auction
- 12:00 am Auction

[www.BudaLions.com](http://www.BudaLions.com)

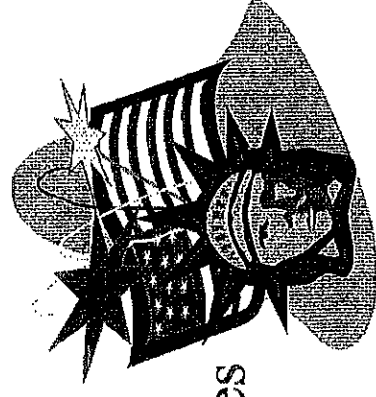
# RED, WHITE AND BUDA INDEPENDENCE DAY CHILDREN'S PARADE



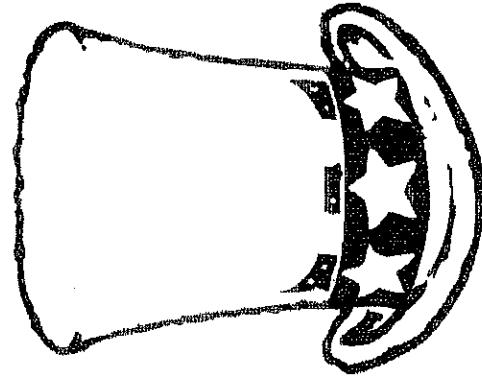
The day's activities will kick off on Monday, July 4 at 10 a.m. with a Children's Parade going down Main Street starting near the old Post Office building and ending at City Park. Decorated bikes, wagons, scooters, strollers, etc. will take a short parade route to City Park. From 10 a.m. to 12 noon at City Park, there will be free kids inflatable activities and a magician. Concessions will be provided by the Buda Chamber of Commerce. Parade line-up begins at 9:30 a.m. at the City public parking lot across the street from Garcia's.

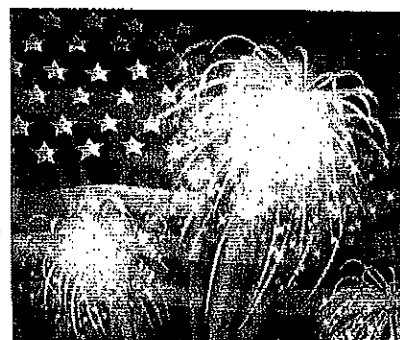


# RED, WHITE AND BUDA INDEPENDENCE DAY CELEBRATION AND FIREWORKS SHOW



Beginning at 6 p.m., there will be a free concert headlined by The Trishas. There will be paid inflatable kids activities and concessions will be available. The City has procured the largest fireworks display ever in Buda as we celebrate our nation's Independence Day. The free fireworks show will be fired at 9:30 p.m. and will last for approximately 20-24 minutes. Folks are welcome to bring a picnic, blanket, and/or lawn chairs.





Red, White and Buda  
Independence Day Celebration and Fireworks Show  
July 4<sup>th</sup> City Park 6 – 10 p.m.

Come join your neighbors and friends as we light up the night with explosive fireworks to celebrate America's birthday! Bring a picnic, blanket, and/or your lawn chair and enjoy a free concert and the fireworks show. There will be paid inflatable kids activities and concessions available. The fireworks show will be spectacular and the largest ever in Buda!

**Sponsorship Form\***

(Sponsorship Deadline: May 24, 2011)

Business Name: \_\_\_\_\_  
*(as it should appear on flyers and publically announced)*

Contact Name: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Sponsorship Amount: \_\_\_\_\_

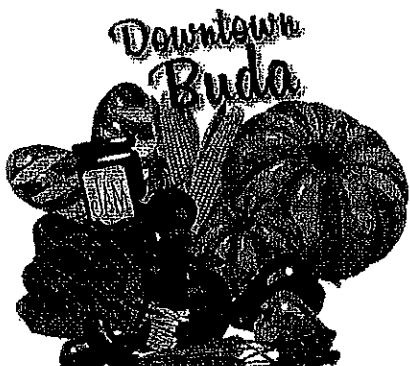
In-Kind Services Donation: \_\_\_\_\_

For a **\$500 sponsorship**, your business name/logo will be placed on the official event flyer that will be distributed to Buda area schools in late May and mailed to every household in Buda in late June. In addition, the flyer will be emailed to various city databases and placed on the City of Buda website. During the event, announcements will be made recognizing all event sponsors. You can advertise your business directly at the event by setting up a booth/tent. Expected attendance at City Park is approximately 5,000.

\* Please mail a copy of this form and your sponsorship to:

City of Buda  
Parks and Recreation Department  
P.O. Box 1218  
Buda, TX 78610

Please make checks payable to the City of Buda. For more information, please call Jack Jones at 512-312-0084 or email [jjones@ci.buda.tx.us](mailto:jjones@ci.buda.tx.us).



# FARMERS MARKET

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[WWW.BUDAFARMERSMARKET.COM](http://WWW.BUDAFARMERSMARKET.COM)

**SATURDAYS 9 00<sup>AM</sup> - NOON**  
**MAY 14 - OCTOBER**

.....  
NEXT TO BUDA CITY HALL

**○ LOCAL PRODUCE ○**



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For more information visit [budafarmersmarket.com](http://budafarmersmarket.com)  
or email [budamarketmanager@gmail.com](mailto:budamarketmanager@gmail.com)