



**NOTICE OF MEETING  
OF THE  
CITY COUNCIL OF  
BUDA, TEXAS**

*An agenda information packet is available for public inspection  
In the Buda Public Library.*

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular Parks and Recreation Commission Meeting** of the City of Buda, Texas, will be held on **Wednesday, April 20, 2011 at 6:30 PM.** in the City Hall Council Chambers at 121 Main Street, Buda, Texas 78610, at which time the following subjects will be discussed:

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PUBLIC COMMENTS** At this time, comments will be taken from the audience on non-agenda related topics for a length of time not to exceed three minutes per person. To address the Parks and Recreation Commission, please submit a Citizen's Comment Form to City Staff or the Chair **prior** to the start of the meeting. *No action may be taken by the Parks and Recreation Commission during Public Comments.*

**D. CONSENT AGENDA** All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approval of the Parks and Recreation Commission Meeting Minutes, dated February 23, 2011.

**E. REGULAR AGENDA ITEMS**

1. Deliberation and possible recommended action for City Council consideration of revised Parks and Recreation Commission By-Laws.

**F. WORKSHOP**

1. Review and discuss a revised Preliminary Plan for the Stonefield Subdivision located on the northeast corner of Hillside Terrace and I35 between Old Goforth Road and I35.

2. Review and discuss the annual Easter Egg Hunt to be held on April 23 at the Buda Sportsplex.
3. Review and discuss the Toons and Tunes summer movie and concert program at City Park.
4. Review and discuss the Red, White and Buda Independence Day Children's Parade and Fireworks show to be held at City Park on July 4.
5. Review and discuss the Stagecoach House and Onion Creek Post Office Renovation project.
6. Review and discuss Parks and Recreation Commission shirts and nametags.

#### **G. STAFF REPORTS**

1. Review and discuss the Parks and Recreation Project Status Report.

#### **H. PARKS AND RECREATION COMMISSION REQUESTS FOR FUTURE AGENDA ITEMS**

*No deliberation or discussion may take place by the Parks and Recreation Commission during this agenda item.*

#### **I. ADJOURNMENT**

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 312-0084, or FAX (512) 312-1889 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Buda, was posted on the bulletin board in front of Buda City Hall, which is readily accessible to the public at all times, by 6:30 p.m. on Friday, April 15, 2011.

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Toni Milam, City Secretary, TRMC

I hereby certify that the above shown notice was removed from the posting location at the Buda City Hall, 121 Main Street, Buda, Texas 78610, at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 2011 and satisfies the 72-hour posting requirement.

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Toni Milam, TRMC  
City Secretary



**Parks and Recreation Commission  
MINUTES  
Special Called Meeting  
February 23, 2011**

The following represents the actions taken by the Buda Parks and Recreation Commission in the order they occurred during the meeting. While the minutes may not be in sequential order, all agenda items were discussed. The Parks and Recreation Commission of Buda, Texas, convened in a Special Called Meeting on Wednesday, February 23, 2011 in City Hall, 121 Main St., Buda, TX.

**A. CALL TO ORDER**

Call to order at 6:34 p.m.

**B. ROLL CALL**

Debbie Dulski – Present  
Alicia Hill - Present  
Janice Kearley – Present  
Vincent Lecca – Arrived at 6:35 p.m.  
Pam Lombardo – Present  
Shirley Malone – Present  
Jennielle Strother – Present

**C. PUBLIC COMMENTS**

1. None.

**D. WORKSHOP**

1. Ross Fischer, City Attorney, presented a legal overview of the Parks and Recreation Commission.

2. Jack Jones, Parks and Recreation Director, discussed Toons and Tunes summer movie and concert program with the Commission. He informed Commissioners of last year's results and offered suggestions to improve this year's program, which consists of 7 movies and 2 concerts. Commissioner Lecca suggested using local bands for the opening act at the concerts.

3. Jack Jones, Parks and Recreation Director, discussed the Red, White and Buda Independence Day celebration results from last year and what is planned for this year. He offered some new ideas, including a children's parade, separating Brew-B-Que from the Red, White and Buda celebration, and a larger fireworks show. He asked the Commission to provide feedback and suggestions before he presents to City Council. Commissioner Dulski suggested getting "commission t-shirts" to wear during these events and that commission members go to the events. Commissioner Lecca suggested hanging banner

flags on downtown city light poles during the Red, White and Buda celebration, which could be used on Veteran's Day as well. The majority of Commissioners expressed interest in updating our downtown decorations and supported hosting a running event of some kind in the future as part of the event.

#### **E. CONSENT AGENDA**

1. Approval of the Parks and Recreation Commission Meeting Minutes, dated January 26, 2011.

**Motion by Commissioner Kearley, seconded by Commissioner Malone to approve minutes. Passed 7 - 0**

#### **F. REGULAR AGENDA ITEMS**

1. Deliberation and possible recommended action for City Council consideration of revised Parks and Recreation Commission By-Laws.

**Jack Jones, Parks and Recreation Director, briefed the Commission on the proposed enabling ordinance and proposed by-laws for the Parks and Recreation Commission. He highlighted the new and changing items. He asked Commissioners for suggestions and comments and none was received. No formal action was taken.**

#### **G. STAFF REPORTS**

1. Review and discuss the Parks and Recreation Project Status Report.

**Jack Jones, Director of Parks and Recreation, pointed out that the report included a list of scheduled events for the upcoming year.**

#### **H. FUTURE AGENDA ITEMS REQUEST**

1. Fees - Reduction for Non-Profits
2. Stagecoach Park House Update
3. Adopt-A-Spot
4. Gazebo Repair (shingles)
5. Easter Egg Hunt
6. Updating the Parks, Recreation, and Open Space Master Plan
7. Commission T-shirts

#### **I. ADJOURNMENT at 8:47 p.m.**

**Motion by Commissioner Kearley, seconded by Commissioner Malone to adjourn.**

**Motion passed 7 - 0.**

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**Toni Milam, City Secretary**



# **Parks and Recreation Commission Agenda Item Report**

**April 20, 2011**

## **Regular Agenda Item No. 1**

**Contact – Jack Jones, 512-312-0084  
jjones@ci.buda.tx.us**

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**SUBJECT: Deliberation and possible recommended action for City Council consideration of the revised Parks and Recreation Commission Enabling Ordinance and By-Laws.**

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**1. BACKGROUND/HISTORY**

The Parks and Recreation Commission By-Laws were last updated in 2005. At the time when these by-laws were created, there was no Parks and Recreation Department. At that time, the Parks and Recreation Commission was tasked to carry out several city staff like functions such as budgeting, creating recreational programs, etc. Since that time, a full-time Parks and Recreation Director has been hired to administer the department and additional staff was hired to maintain the parks.

**2. FINDINGS/CURRENT ACTIVITY**

In the fall of 2010, the City Council requested that all city board and commission by-laws be updated and consistent as compared to other board and commission by-laws in Buda. Currently, the Parks and Recreation Commission By-Laws are different than most of the other boards and commissions by-laws. The City Council has given staff direction as to what should be included in each boards and commissions by-laws.

On February 23, 2011, the Parks and Recreation reviewed the proposed enabling ordinance and by-laws. No feedback was received at the meeting.

**3. FINANCIAL IMPACT**

N/A

**4. ACTION OPTIONS/RECOMMENDATION**

Staff recommends approval of the revised Parks and Recreation Commission By-Laws and will forward any comments received by Commissioners at the meeting to the City Council for their consideration.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF BUDA, TEXAS AMENDING CHAPTER EIGHTEEN, ARTICLE 18.02, DIVISION 2., CHANGING THE REQUIREMENTS FOR SERVING ON THE PARKS AND RECREATION COMMISSION; CONTAINING A PROVISION RELATED TO CONFLICTS; AND CONTAINING A SEVERABILITY CLAUSE AND EFFECTIVE DATE.**

**WHEREAS**, The City adopted Ordinance Numbers 020903 creating the Parks and Recreation Commission; and

**WHEREAS**, the requirements for serving on Parks and Recreation Commission need to be congruent with revisions to the City's Master Plans and development regulations ; and

**WHEREAS**, this Ordinance was adopted at the regularly scheduled city Council meeting held in strict compliance with the Texas Open Meetings Action, at which a quorum of the City Council was present and voting.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUDA, TEXAS, THAT:**

**SECTION 1.** Chapter 18, *Street and Public Places*, Article 18.02, *Parks*, Division 2. *Parks and Recreation Commission*, of the City of Buda Code of Ordinances is hereby repealed and replaced in its entirety as follows:

**Division 2. Parks and Recreation Commission**

**Section 18.02.031 Created; appointment of members; terms**

- (a) This division creates the Parks and Recreation Commission ("Commission") appointed by the City Council. The Commission shall consist of seven (7) members who shall reside either in the City of Buda incorporated city limits or its extraterritorial jurisdiction.
- (b) The members of the Commission shall serve two (2) -year staggered terms, with four (4) members being appointed in April of even numbered

years and three (3) members being appointed in April of odd numbered years.

- (c) The initial Commission, four (4) of the members shall be appointed for one (1)-year terms and three (3) members shall be appointed for two (2)-year terms. Thereafter, all terms shall be two (2)-year terms.
- (d) Unless otherwise approved by the City Council, members of the Commission shall serve a maximum of two (2) consecutive terms. An appointment to fill a vacancy shall be for the unexpired term. A member serving to fill an unexpired term shall be eligible for reappointment to serve two (2) full two-year terms.
- (e) Unless otherwise required by state law, all members serve at the pleasure of the City Council and may be removed at any time with or without cause.

**Sec. 18.02.102            Qualifications of members**

~~(a) Unless otherwise determined by City Council, at least four (4) of the members of this Commission shall reside within the corporate limits of the city and no more than three (3) members shall be residents of the City's extraterritorial jurisdiction.~~

~~Unless otherwise determined by City Council, at least six (6) of the members of this Commission shall be City residents and no more than one (1) members shall be residents of the City's extraterritorial jurisdiction.~~

(b) If a City resident member of the Commission ceases to reside in the City and his or her relocation reduces the number of City resident Commission members below four (4), that person shall give such notice of such fact and may be deemed to have resigned, upon approval by the City Council, from the Commission as of the date his or her residence changed, and, if approved by Council, the City Council shall appoint a resident Commission member to fill the remainder of the resigning member's term. The temporary lack of four (4) resident members created by the vacancy shall not impair the ability of the Commission to perform its duties nor the actions taken by the Commission. If a resident Commission member moves to the City's extraterritorial jurisdiction and the relocation leaves at least four (4) resident members on the Commission, the relocated member shall continue to hold his or her place on the Commission. A quorum of the Commission shall be required to open meetings, conduct business and take action on any agenda items.

~~If a City resident member of the Commission ceases to reside in the City and his or her relocation reduces the number of City resident Commission members below six (6), that person may be deemed to have resigned, upon approval by the City Council, from the Commission as of the date his or her residence changed, and, if approved by Council, the City Council shall appoint a resident Commission member to fill the remainder of the resigning member's term. The temporary lack of six (6) resident members created by~~

~~the vacancy shall not impair the ability of the Commission to perform its duties nor the actions taken by the Commission. If a resident Commission member moves to the City's extraterritorial jurisdiction and the relocation leaves at least six (6) resident members on the Commission, the relocated member shall continue to hold his or her place on the Commission.~~

- (c) The City Council may take into consideration an applicant's history on delinquency in payment of any city taxes, utility bills, citations, municipal court judgments and assessments and so forth in qualifying the applicant.
- (d) Notwithstanding any city ad hoc committees or except where duplicate appointments are authorized by ordinance, City Charter or by state law, a person may not be appointed as a member of the Parks and Recreation Commission if he or she is currently serving on the City Zoning Board of Adjustment, Planning & Zoning Commission, Historic Preservation Commission, Library Commission, Economic Development Corporation Board of Directors, Local Government Corporation or any other permanent City Board or Commission.

**Sec. 1.02.103 Officers; rules; meetings; quorum; record; conflict of interest**

- (a) The Commission shall have a Chairperson and a Vice-Chairperson elected from its membership to serve for a one (1) year term. Officers shall be elected annually by the Commission.
- (b) The Chairperson shall preside over the Commission and shall have the right to vote on all items before the Commission. The Vice-Chairperson shall fulfill the duties of the Chairperson when the Chairperson is not available for any reason.
- (c) The City Manager or his or her designee shall be an ex officio member of the Commission.
- (d) The Commission may establish rules or bylaws as necessary for the orderly conduct of its business, subject to approval by the City Council.
- (e) The Commission shall meet at least monthly, if there is business at hand, at a time and place established by the Commission. Special meetings may be called by the Chairperson or Interim Chairperson of the Commission, City Manager or his or her designee or upon the request of any three (3) Commission members. All meetings of the Commission shall be open to the public and shall conform with the Texas Open Meetings Act, Section 551 of the Government Code.
- (f) A quorum shall consist of a majority of the members of the Commission except that when a vacancy exists, a quorum shall consist of a majority of the members without regard to the vacancy. Once a quorum is established, a

meeting may continue if one or more members depart. The concurring vote of a majority of members present is necessary to make a valid motion, decision, or recommendation of the Commission.

- (g) The Commission shall keep a record, which shall be reasonably available to the public, of its resolutions, proceedings and actions.
- (h) A Commission member shall be required to complete any State-mandated training, to include but not limited to Open Meetings Act training, within ninety (90) days after appointment. Any training expenses incurred by the member may be eligible for reimbursement by the City subject to the City's Travel and Training Policy.
- (i) A commission member having any potential conflict of interest on any policy, decision, or determination before the Commission shall disclose to each of the other members the nature of his potential conflict and shall abstain from voting on such policy, decision or determination. In the event that the commission member recognizes a conflict or clear potential for conflict of interest, he or she shall recuse him or herself from discussion and action on the topic involving such conflict. The disclosure shall be recorded in the Commission's minutes. Intentional or knowing failure to disclose a conflict of interest shall be governed under the general penalty section as set forth in the City's Code of Ordinances.

#### **Sec. 1.02.104 Powers and duties**

The Commission shall have the following purposes and duties:

The Commission shall serve in an advisory capacity to the Mayor and City Council and shall have the following purposes and duties, as well as other duties as assigned by the City Council, as necessary to perform the business of the Commission:

- (a) The Commission shall act in an advisory capacity to the City Council and the Planning and Zoning Commission with advice and recommendations on all policies, rules and regulations relating to the administration of a public park and recreation program.
- (b) The Commission shall provide advisory oversight of public playgrounds, athletic fields, recreation centers and other facilities and activities on any of the properties owned or controlled by the City or on other properties with the consent of the owners and authorities.

- (c) Commission shall have the power to conduct any form of recreation activity that will employ the leisure time of the people in a constructive and wholesome manner.
- (d) At the request of the City Council, the Commission shall make a complete annual report and other required reports to the City Council.
- (e) The Commission will act in an advisory capacity with other municipal departments and/or political subdivisions to provide and establish, operate, conduct, and maintain a supervised recreation system and to acquire, operate, improve and maintain property, both real and personal, for parks, playgrounds, recreation centers, and other recreation facilities and activities.
- (f) The Commission will follow the directives of the City of Buda's Comprehensive Plan and any subsequent Master Plans regarding parks, recreation, trails and so forth.

**Section 2.** This ordinance shall be cumulative of all other ordinances of the City of Buda, and this ordinance shall not operate to repeal or affect any other ordinances of the City of Buda except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any, are hereby repealed.

**Section 3.** The sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

**Section 4.** This Ordinance shall be effective immediately from and after its final passage and any publication in accordance with the requirements of the City of Buda and the laws of the State of Texas.

PASSED AND APPROVED on first reading by the City Council of the City of Buda on this the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

PASSED, APPROVED AND ADOPTED on second reading by the City Council of the City of Buda on this the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

APPROVED:

\_\_\_\_\_  
Bobby Lane, Mayor

ATTEST:

\_\_\_\_\_  
Toni Milam, City Secretary

These Bylaws govern Parks and Recreation Commission of the City of Buda.

## **ARTICLE ONE ORGANIZATION**

1. A. The Parks and Recreation Commission (Commission) shall consist of seven (7) members in accordance with the enabling ordinance adopted by the City of Buda, as it may be amended from time to time.  
  
B. If the enabling ordinance sets specific residency requirements, then those requirements must be observed, provided that if a vacancy occurs as a result of the death, incapacity, resignation, or change of residency of a member (as provided above), the Commission may continue its functions in the interim during the process of filling the vacancy.
2. Unless otherwise required by ordinance or other applicable law, all matters shall be decided by a majority vote of the members present and voting. Proxy voting shall not be permitted.

## **ARTICLE TWO MEETINGS**

1. All meetings of the Commission shall be conducted in strict compliance with the Texas Open Meetings Act. All members shall attend and complete a state approved Open Meetings Act training program.
2. A. The Commission shall establish a date and time for its regular meetings. It shall not be required to give notice of regularly scheduled meetings to members, other than compliance with the Open Meetings Act.
3. A. The Commission shall establish a date and time for its regular meetings. It shall not be required to give notice of regularly scheduled meetings to members, other than compliance with the Open Meetings Act.  
  
B. Special meetings of the Commission may be called by:
  - (1) The Chairperson or interim Chairperson of the Commission;
  - (2) The City Manager or his or her designee; or
  - (3) Three (3) Commission members.

Unless otherwise required by the enabling ordinance, UDC or state law, not less than three (3) days' notice shall be given by the City Manager or his or her designee of special meetings.

C. Emergency meetings may be called in accordance with the Texas Open Meetings Act.

4. A member, who attends a meeting for any purpose other than objecting to the meeting because of lack of required notice, waives any objection to the meeting.
5. *Conflict of Interest.* A Commission member having any potential conflict of interest, as defined by the City Code of Ordinances or State law, on any policy, decision, or determination before the Commission shall disclose to each of the other members the nature of his potential conflict and shall abstain from voting on such policy, decision or determination. In the event that the Commission member recognizes a conflict or clear potential for conflict of interest, he or she shall recuse him or herself from discussion and action on the topic involving such conflict. The disclosure shall be recorded in the Commission's minutes. Intentional or knowing failure to disclose a conflict of interest shall be governed under the general penalty section as set forth in the City's Code of Ordinances.
  - (1) Any member of the Commission who does not legally have a conflict of interest but would like to avoid the appearance of a conflict of interest may elect to follow the procedure established in Section 4.
  - (2) Members shall have an obligation to vote on all matters regardless if a member was not present at a previous meeting coming before the Commission unless otherwise specified by the provisions of this Section.
  - (3) Members shall not represent any other person, group or interest before the Planning and Zoning Commission, the Zoning Board of Adjustments and Appeals, Historic Preservation Commission, Parks and Recreation Commission, Library Commission or the City Council on any matter pending before such Board or Commission. This provision shall not preclude a member from representing an interest in his or her real property. Members may represent the Planning and Zoning Commission in reporting on the activities or decisions made of the Commission to the Zoning Board of Adjustments and Appeals, Historic Preservation Commission, Parks and Recreation Commission, Library Commission or the City Council.

**ARTICLE THREE  
OFFICERS**

Unless otherwise required by the enabling ordinance or state statute, the following provisions shall control the officers of the Commission:

1. The Commission shall have a Chairperson and a Vice-Chairperson elected from its membership to serve for a one (1) year term. Officers shall be elected annually by the Commission.
2. The Chairperson shall preside over the Commission and shall have the right to vote on all items before the Commission.
3. The Vice-Chairperson shall fulfill the duties of the Chairperson when the Chairperson is not available for any reason.

**ARTICLE FOUR  
ATTENDANCE POLICY**

Recognizing that members serve voluntarily and that the business of the Commission is advisory in nature, and keeping a proper balance between those principles and the important nature of the public business entrusted to the Commission, the following attendance policy shall apply to all members of the Commission:

- A. The voluntary absence of a Commissioner from three (3) consecutive regular meetings of the Commission will result in automatic resignation of the member from the Commission.
- B. The voluntary absence of a Commissioner from more than twenty-five (25) percent of the Commission's regular meetings during a calendar year will result in automatic resignation of the member from the Commission.

However, in no case shall a Commissioner, regardless of whether excused or voluntary, be absent from more than fifty (50) percent of the Commission's regular meetings during a calendar year. Such absenteeism will result in an automatic resignation of the member from the Commission.

- C. In this section:
  - (1) *Regular meeting* includes only regularly scheduled meetings, and does not include special meetings, workshops, or committee meetings of a board or commission.

(2) *Excused absence* means an absence that results from, including but not limited to:

- a medical reason of a board or commission member or a relative of the member,
- child care for a newly born or newly adopted child during the first eight weeks of the child's life,
- death of a family member,
- a scheduled vacation
  - More than one (1) scheduled vacation will be deemed a voluntary absence.
- business travel,
- school, or
- from an unexpected factor beyond the control of the Commissioner.

The City Manager or his or her designee shall be responsible for determining whether an absence is excused.

(3) *Voluntary absence* means an absence other than an excused absence.

- D. Members shall strive to notify the City Manager or his or her designee in advance of any known or planned absence to enable the City Manager or his or her designee to determine if a quorum will be present. Failure to give reasonable notice may be considered when determining whether an absence shall be excused.
- E. In the event where there is an automatic resignation, the City Manager or his or her designee shall coordinate with the City Secretary to provide a list of eligible candidates to the City Council for consideration of replacement for such vacancy.
- F. The City Manager or his or her designee shall keep abreast the City Council on such voluntary absences.

**ARTICLE FIVE  
RECORDS**

All records of the Commission are public records. All such records shall be in the custody of the City Secretary but available to the members in the due course of their proceedings. The City Manager or his or her designee shall be responsible for the care and custody of the records while in the Commission's use.

All secretarial duties of the Commission shall be performed by City staff with the aid and assistance of the Chairperson.

**ARTICLE SEVEN  
REGULATIONS**

The Commission is not a regulatory body and has no authority to adopt regulations governing persons or properties, nor does it have authority to adopt rules implementing City policies. Should the Commission determine rules or regulations would provide a public benefit, those rules or regulations shall be submitted to the City Council for review and adoption.

**ARTICLE EIGHT  
RULES OF DECORUM**

1. A. The purposes of these rules are as follows:
  - (1) To ensure that meetings of the city boards and commissions are conducted in a way that allows the business of the city to be effectively conducted.
  - (2) To ensure that members of the public who attend meetings of the city council and of city boards and commissions can be heard in a fair, impartial and respectful manner.
  - (3) To ensure that meetings of the city boards and commissions are conducted in a way that is open to all viewpoints, yet free from abusive, distracting or intimidating behavior.
  - (4) To ensure that the rules governing decorum at meetings of the city boards and commissions are understood by persons attending the meetings.
- B. This section applies to meetings of boards and commissions whose membership is wholly appointed by the city council.
- C. Members of the public may address the city board or commission at the following times during a meeting:

- (1) During citizen comment period, if such a period is on the agenda for the meeting;
  - (2) During a public hearing on an agenda item; or
  - (3) At other times with the permission of the presiding officer.
- D. Members of the public who wish to address a board or commission at any time during a meeting must complete a sign-in form prior to the meeting at the office of the staff liaison, for a board or commission meeting. Speakers must state their name and place of residence, and must limit their remarks to the specified time limit on the agenda unless otherwise determined by the presiding officer. The allotted time will commence from the beginning of the speaker's remarks and will include any time spent in discussion between the speaker and board or commission members. Issues taking longer to communicate can be addressed outside the meeting to the city staff or to individual members of a board or commission, or submitted in writing.
- E. All comments and questions by members of the public at a meeting will be directed to the presiding officer.
- F. During a citizen comment period, members of the public will be given an opportunity to speak, and they must observe the specified time-limit, unless otherwise determined by the presiding officer, under subsection D.
- G. The presiding officer and members of boards and commissions, will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.
- H. Members of the public shall not engage in any of the following in the meeting room during a board or commission meeting:
- (1) Shouting, unruly behavior, distracting side conversations, or speaking out when another person is talking.
  - (2) Defamation, intimidation, personal affronts, profanity, or threats of violence.
  - (3) Audible use of phones, pagers, radios, computers or other electronic equipment notwithstanding the use during presentation purposes before a board or commission.
  - (4) Booing, hissing, foot stomping, parading, singing or other similar behavior that impedes or disrupts the orderly conduct of the meeting.
- I. The rules in this section shall be enforced in the following manner:
- (1) The presiding officer will request that a person who is violating a rule cease the violation.
  - (2) If the violation continues, the presiding officer will warn the person that he or she will be required to leave the meeting room if the violation continues.

- (3) If the violation continues, the presiding officer will order the person to leave the meeting room.
  - (4) If the person does not leave the meeting room, the presiding officer may order any peace officer at the meeting to remove the person from the meeting room.
- J. It is unlawful for any person to intentionally or knowingly resist removal from a meeting room by a peace officer under subsection I of this Article.

## **ARTICLE EIGHT MOTIONS AND MEETING PROCEDURES**

The motions and meeting procedures set forth herein are to guide Commissioners during meetings. Any errors and/or omissions by a Commissioner(s) on a procedure during such meeting shall not constitute the action to be illegal.

1. Motions. After a Commissioner obtains the floor, he/she may make a motion on the particular subject of discussion or a procedural point as permitted. A “Second” to the motion, if required, must be made by another Commissioner within a reasonable but brief time period. A “Second” merely implies that the seconder agrees that the main motion should come before the meeting and not that he/she necessarily favors the motion. Without a “Second”, if required, the motion dies.
2. Debate. Debate, if permitted, must be limited to the merits of the issue under discussion as stated by the presiding officer.
3. Motion Procedures. There are eleven (11) types of motions in three (3) categories: Meeting Conduct Motions (4 types), Disposition Motions (6 types), and Main Motions. When any motion is pending, any motion listed above it on the chart below is in order; those below it are out of order.

Motion	May Interrupt Speaker	Second Required	Debatable	Amendable	Resolved by Chair No Vote	Affirmative Vote by 3 Commissioners	2/3 Vote
<b>A. Meeting Conduct Motions</b>							
1. point of privilege	yes	no	no	no	yes	no	no
2. point of procedure or order	yes	no	no	no	yes	no	no
3. to appeal a ruling	no	yes	yes	no	no	yes	no
4. to recess	no	yes	yes	yes	no	yes	no
<b>B. Disposition Motions</b>							
5. to withdraw	yes	no	no	no	yes	no	no
6. to postpone	no	yes	yes	yes	no	yes	no
7. to refer	no	yes	yes	yes	no	yes	no
8. to amend	no	yes	yes	yes	no	yes	no
9. to limit; extend or close debate; or to "call the question"	no	yes	yes	yes	no	no	yes
10. to count the vote	no	yes	no	no	no*	no	no
<b>C. Main Motions</b>							
11. to take action or reconsider action taken	no	yes	yes	yes	no	yes**	no

\* Mandatory if seconded; no vote required

\*\* Unless a greater vote is required by the Charter or State law

4. Point of Privilege. A point of privilege, sometimes called a point of personal privilege, is a communication from a Commissioner to the presiding officer, drawing urgent attention to a need for personal accommodation. For example, the point may relate to an inability to see or hear, a matter of comfort, a matter of requested convenience, or an overlooked right of privilege that should have been accorded to the Commissioner(s). In essence, it is a call to the presiding officer for the

purpose of assuring a Commissioner's convenient and appropriate participation in the meeting. Because of its urgent nature, a point of privilege can interrupt a speaker. Because it is addressed to the attention and action by the presiding officer, it cannot be debated or amended, and no vote is required.

5. Point of Procedure or Order. A point of procedure, sometimes called a point of order, is a question addressed to the presiding officer, no seconding is required, and either inquiring into the manner of conducting business or raising a question about the propriety of a particular procedure. It is simply an inquiry and is resolved by correction or clarification by the presiding officer. A point of procedure can interrupt a speaker. Because it is addressed to the attention of and action by the presiding officer, a second is not required, and it cannot be debated or amended, and no vote is taken.
6. To Appeal a Ruling. Decisions or rulings of the presiding officer are final on questions of procedure, except that any ruling by the presiding officer's ruling can be appealed to a vote of the Commission. Whenever a Commissioner questions the appropriateness or essential fairness of the presiding officer, that member can appeal the ruling to a vote of the meeting. If, however, a motion is out of order as a matter of law (not a proper subject of the meeting, improper notice given etc.), the presiding officer's ruling cannot be appealed. A motion to appeal cannot interrupt a speaker. To prevent frivolous appeals, a second is required. The motion is subject to debate (which should be brief) and, by its nature, is not amendable. To overrule a procedural decision of the presiding officer, an affirmative vote of three (3) Commissioners is required.
7. To Recess. A motion to recess requests a brief interruption of the meeting's business, usually so that an ancillary matter can be addressed, or simply to provide a needed break. Unless stated in the motion, the period of recess is decided by the presiding officer. If necessary, a recess can extend the meeting from one day to another, subject to State law. The motion cannot interrupt a speaker, and a second is required. It is debatable, it can be amended, and an affirmative vote of three (3) Commissioners is required.
8. To Withdraw. Only the maker of the motion can make a motion to withdraw it. It is essentially a communication to the presiding officer that the maker is withdrawing his/her proposal. This is the maker's privilege; thus, it does not require a second. Because the withdrawal motion obviates discussion, it can interrupt a speaker. In addition, because another Commissioner later can make a similar motion, a withdrawal motion is not subject to debate, amendment, or vote. The presiding officer

should simply state that the motion is withdrawn, and the meeting should proceed with a new treatment of the issue at hand – or a new issue.

9. To Postpone. This motion may arise from a need for further information, a matter of convenience, or for any other reason that will enable the Commission to deal with the issue more effectively at a later time. Unless otherwise specifically provided in the motion itself, a postponed motion can be renewed at a later appropriate time during the meeting or, if properly posted, at a later meeting. This motion cannot interrupt a speaker. It requires a second, it is debatable, and it is amendable (particularly as to postponement, timing), and an affirmative vote of three (3) Commissioners is required.
10. To Refer. A motion to refer is typically used to submit an issue to a committee, usually for study leading to a subsequent recommendation. Because it ordinarily disposes the motion for purposes of the current meeting, a motion to refer is subject to the same rules that apply to a main motion. (See Section 14.). This motion cannot interrupt a speaker, and a second is required. It is debatable and amendable, and an affirmative vote of three (3) Commissioners is required.
11. To Amend. A motion to amend proposes a change in the wording of a motion then under consideration. When a motion to amend is pending and an amendment to the amendment is proposed, the presiding officer should focus discussion on the latest amendment, resolve that question, then proceed to the first amendment before continuing discussion on the main motion. Votes on amendments thus are in reverse order of the sequence in which they are proposed. A motion to amend cannot interrupt a speaker. It requires a second, and it is debatable and amendable. An affirmative vote of three (3) Commissioners is required for approval of the amendment. Note that State law may restrict amendments to proposals that are required to be set forth in the notice of the meeting.
12. To Limit, Extend, or Close Debate or “Call the Question”. Because the extent to which an issue is discussed rests primarily with discretion of the presiding officer, it is the presiding officer who carries the burden of ensuring that adequate time and discussion are given to differing points of view. A motion to limit, extend, or close debate is therefore an overruling of the presiding officer’s determination. A motion to close debate is the same as a motion to “call the question”. Because this motion affects the most fundamental right of any Commissioner, the right to speak one’s views, it is the only procedural motion that requires an affirmative vote of two-thirds of the participants voting.
13. To Count the Vote. A motion to count the vote should be limited to those circumstances where the convenient hearing of “yeas” and “nays” cannot clearly resolve the issue. It represents the right of a Commissioner to have a vote demonstrated by count. That count can be directed by the

presiding officer either as a showing of hands or a standing of voting members while the vote is recorded. Upon completion of the count, the presiding officer announces the result-and final disposition of the issue voted upon. This motion cannot interrupt a speaker. It requires a second; it is neither debatable nor amendable; and, because of the importance of the matter, it should be considered mandatory; thus, no vote is required.

14. To Take Action or Reconsider an Action; Main Motions. These main motions state proposed policy or action on a substantive issue being considered by the Commission. As such, the motion can be an initial call to take particular action; to reconsider action taken; or to rescind a prior decision. Although lowest in precedence among all motions, main motions are clearly the most important: through their content, the business decisions of the Commission are determined. A main motion can be made only when a prior main motion has been disposed of. It cannot interrupt a speaker; a second is required; it is debatable and amendable; and an affirmative vote of three (3) Commissioners is required unless a greater vote is prescribed by the Charter or State law.

**ARTICLE NINE  
AMENDMENTS TO BYLAWS**

These Bylaws may be amended only by the City Council. Requests for amendment may be submitted to the City Council by any member of the Commission.

APPROVED AND ADOPTED by the City Council on \_\_\_\_\_,  
201\_\_\_.

CITY OF BUDA, TEXAS

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary



# **Parks and Recreation Commission**

## **Agenda Item Report**

**April 20, 2011**

### **Workshop Agenda Item No. 1**

Contact – Jack Jones, 512-312-0084

[jjones@ci.buda.tx.us](mailto:jjones@ci.buda.tx.us)

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**SUBJECT: Review and discuss a revised Preliminary Plan for the Stonefield Subdivision located on the northeast corner of Hillside Terrace and I35 between Old Goforth Road and I35.**

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**1. BACKGROUND/HISTORY**

The preliminary plan for the Stonefield subdivision was originally approved in the fall of 2005 and revisions to the plan were approved on October 7, 2009. The developer is proposing to revise the existing preliminary plan to adjust the lot/street layout, revise the location of detention facilities, and revise the park plan.

**2. FINDINGS/CURRENT ACTIVITY**

The intent of bringing this item back before the Parks and Recreation Commission is to update Commissioners as to changes in the preliminary plan focusing on the park plan. Jana Rice is a Land Planner with Cunningham|Allen, Inc. representing the developer and she will have displays related to the development at the meeting. The proposed change that will be discussed are small and do not require Commission approval.

**3. FINANCIAL IMPACT**

The Stonefield subdivision is located in Buda's extra territorial jurisdiction (ETJ). The developer is required to pay a fee-in-lieu for the required parkland improvements. The amount of the payment was calculated as follows: 13.96 acres times \$30,000 per acre = \$418,800. The developer is currently paying this fee on a per lot basis as sections are built. A prorated payment of \$738.63 per lot is applicable.

**4. ACTION OPTIONS/RECOMMENDATION**

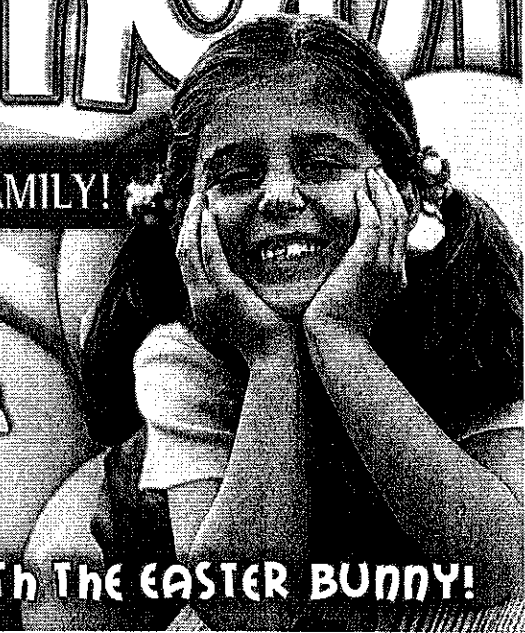
No action is required on this item as this is for informational purposes.

# THE EGG HUNT

COMMUNITY-WIDE FUN FOR THE ENTIRE FAMILY!

SATURDAY  
APRIL 23, 2011  
9-11:30AM  
BUDA SPORTSPLEX

BRING A CAMERA FOR PICTURES WITH THE EASTER BUNNY!



ORGANIZED BY: CITY OF BUDA, YMCA, FELLOWSHIP CHURCH SOUTHWEST, AND LOCAL BUSINESSES AND ORGANIZATIONS

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SPONSORED BY: CITY OF BUDA, FELLOWSHIP CHURCH SOUTHWEST, HAYS COMMUNITIES YMCA

## BRING A CAMERA FOR PICTURES WITH THE EASTER BUNNY!

~ PARENT and ME (1-2 YRS.), 3-4 YRS., and 10-11 YRS. at 9:30am ~  
~ 5-6 YRS and 7-9 YRS at 9:45am ~

INFLATABLE GAMES

PETTING ZOO

ROCK WALL

CANDY-FILLED EGGS

AGE-SPECIFIC  
HUNTS

FACE PAINTING

TRACKLESS TRAIN

# DON'T MISS THE BIG EGG HUNT!

Contact Jack Jones,  
512-312-0084 or  
jjones@ci.buda.tx.us  
if you have any  
questions.

SPONSORED BY: FIESTA MOTORS, AUSTIN TELCO FEDERAL CREDIT UNION, SONIC

SPONSORED BY: CITY OF BUDA, FELLOWSHIP CHURCH SOUTHWEST, HAYS COMMUNITIES YMCA

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## Tunes and Toons Summer Series

The Toons and Tunes Summer Series kicks off on June 3 and runs every Friday evening through August 5 at City Park in downtown Buda. The series is free to the public and sponsored by the City of Buda with other sponsors yet to be determined. Bring your lawn chairs, blankets and snacks. Concessions may be provided by the Buda Lions Club and Kona Ice. The summer schedule is as follows:

- **June 10 (Movie) – Karate Kid (PG) at 9 p.m.**
- **June 3 (Concert) – RockStella and the Hayden Thomas Band at 8 p.m.**
- **June 17 (Movie) – Shrek Forever (PG) at 9 p.m.**
- **June 24 (Movie) – Furry Vengeance (PG) at 9 p.m.**
- **July 8 (Movie) – Classic movie: Breakfast at Tiffany's at 9 p.m.**
- **July 15 (Movie) – The Last Airbender (PG) at 9 p.m.**
- **July 22 (Movie) – Despicable Me (PG) at 9 p.m.**
- **July 29 (Movie) – Yogi Bear (PG) at 9 p.m.**
- **August 5 (Concert) – Jim Wyly and Curtis Grimes Concert at 8 p.m.**

**City of Buda**  
**Project Status Report**  
**March 2011**

## **Parks and Recreation Department**

### **Stagecoach Park**

Phase I Litigation – A new attorney (Geoff Barr) from Denton, Navarro, Rocha & Bernal has been assigned to handle the litigation. Staff met with Mr. Barr on January 25, 2011 to discuss the issues and toured Stagecoach Park. Mr. Barr has contacted former Buda Parks and Recreation Directors Danny Zincke and Jake Easom to ask them questions related to the litigation and to determine exactly what remains incomplete in Phase I. Mr. Barr has been in contact with the bonding company representing the contractor that went bankrupt and two of the subcontractors working on the job to determine what remains incomplete. It appears that the Mr. Barr is working diligently to resolve the litigation as expeditiously as possible. Staff is holding approximately \$104,000 in retainage that the bonding company and subcontractors are entitled to if it can be determined that work on the project has been completed. The bonding company could schedule contractors to complete the project or settle with the city as to damages.

Historic Stagecoach House and Onion Creek Post Office Renovations – The current architectural agreement with Carter Design Associates (CDA) to design, complete construction documents, and provide construction administration was amended by City Council on June 15, 2010. The project was put out to bid on February 23, 2011 and sealed bids were opened on March 15. Of the six bids received, the apparent low bidder was Tolero Construction in the amount of \$326,097 (base bid with all bid alternates). Staff has begun reference checks to ensure that Tolero Construction is the lowest responsible bidder. Staff anticipates going before City Council to award the bid in April. The Notice to Proceed can be issued by May 2. Once the Notice to Proceed has been issued, the contractor will have 180 days to complete the project. With this timeline, the house and post office can be renovated and open to the public by November 1, 2011.

CDA's construction cost estimate for the exterior and interior work was approximately \$398,190 including a 15% contingency (\$51,938). The matching grant from Hays County for Phase II of Stagecoach Park and the Historic House and Onion Creek Post Office is \$775,000. There is \$403,869.93 remaining in the grant to fund the Stagecoach House and Onion Creek Post Office buildings as the city received a check from Hays County in the amount of \$371,130.07 for all of the expenses that were submitted for reimbursement on September 29, 2010 for the work completed on Stagecoach Park Phase II. With \$403,869.93 remaining in Hays County grant funding and the apparent low bid coming in at \$326,097 (even with a 15% contingency added to the bid of \$48,000 if needed), it appears that no additional city funding will be needed for the project. Some of the \$50,000 that has been budgeted from the Hotel Occupancy Tax

(HOT) Fund can be used to purchase furniture, fixtures, and equipment (FFE) and necessary site decorations.

At the City Council meeting on November 4, 2010, Council Members requested that City Staff decide the best use of the house. At the City Council meeting on December 7, staff presented the following uses for the house:

- Museum with displays
- Tourism information center with displays
- Small conference room
- Tourism staff and volunteer office
- Parks and Recreation staff office with a receptionist

As currently designed, the house can support these uses. The City Council had no objections to the proposed uses as presented on December 7.

### **Parks and Recreation Commission**

At the City Council meeting on November 4, 2010, Council members appointed Vincent Lecca, Shirley Malone, and Jennielle Strother to full terms expiring in June 2012 and Pam Lombardo and Alicia Hill to partial terms expiring in June 2011.

The Parks and Recreation Commission held their first meeting on January 26, 2011 and all Commissioners were in attendance. At the meeting, staff served pizza, subway sandwiches, and drinks so everyone had a chance to meet and greet each other in an informal setting before the meeting began. At the meeting, staff conducted a detailed orientation for Commission members and Commissioner's elected Debbie Dulski as their Co-Chair. Ms. Dulski will lead the meetings.

The Commission held their next meeting on February 23 and all Commissioners were in attendance. At the meeting, City Attorney Ross Fischer gave a detailed legal overview presentation of the Parks and Recreation Commission. In addition, Commissioners reviewed and discussed the revised Parks and Recreation Commission by-laws and enabling ordinance. No changes were recommended. Future discussion items requested by the Commission include a review of park rental fees with a possible reduction of fees charged to non-profits.

### **Park Maintenance**

Staff closed two of the four recreational fields at the Sportsplex on March 14 to plant additional winter rye grass in preparation for the upcoming spring soccer leagues.

### **Parks Maintenance Facility**

The previous Parks and Recreation Director looked at three locations for the Parks Maintenance Building including Stagecoach Park, City Park near the Public Works facility (standalone facility), and the Sportsplex. The budget is approximately \$300,000. Staff proposes to construct the building to the south of the existing Public Works facility. The facility and associated budget has been included in the 2010/2011 fiscal year budget in the Capital Improvement Program (CIP).

### **Parks, Recreation and Open Space Master Plan**

Staff is working on creating a Request for Proposal (RFP) document soliciting an architectural and landscape firm to provide services related to creating a detailed Parks, Recreation and Open Space Master Plan. The parks master plan was last updated in 2002 and needs to be updated every 10 years so the city can be in position to take advantage of county, state, and federal grants and provides a roadmap for future park development. A budget of \$50,000 has been included in the 2010/2011 fiscal year budget in the cities Capital Improvement Program (CIP). It is anticipated that the RFP will be released once the Comprehensive Master Plan has been adopted by the City Council sometime this summer.

### **Sportsplex Field Usage Agreements**

The City of Buda does not sponsor, support, or subsidize any organizations that play league games at the Sportsplex. Per city ordinances, staff requires that all youth and adult sports leagues playing league games on city property have an approved Facility Use Agreement with the city. The agreement outlines use of the fields, payment of field usage fees (\$15 per field, per hour in accordance with ordinances), and the overall responsibilities of each league as it relates to using the fields. The city requires all league providers to supply a Certificate of Liability Insurance naming the City of Buda as additional insured that includes comprehensive general (public) liability or its equivalent with minimum combined single limits of \$500,000 per person, \$1,000,000 per occurrence, \$1,000,000 Products/Completed Operations Aggregate and \$1,000,000 general aggregate per occurrence. In addition, each league must mark/stripe the fields they have been assigned for league play. This requirement saves the city both staff time and money in painting and chalking sports fields. Individual team practices are excluded from these new requirements. Individual teams can only make field reservations one week in advance whereas leagues with agreements can reserve fields as far in advance as necessary for league activity.

Organizations that have executed agreements with the city and scheduled to play games this spring include the following:

- Hays Communities Family Branch of the YMCA of Austin – Youth Recreational Soccer League, Adult Soccer League, and Youth Flag Football League
- Austin Texans Soccer Club – Youth Select Soccer League
- Armadillo Texas Soccer League – Adult Hispanic Soccer League
- I9 Sports – Youth Flag Football League
- Neighborhood Sports – Youth Flag Football League
- Kyle City Select Youth Sports dba Buda Youth Sports – Youth Recreational Baseball and Softball League (New facility rental)
  - The organization is advertising that the Buda Sportsplex is their home facility for games.
  - Since this is a new recreational league to the Buda area, some of the other area youth recreational baseball and softball leagues such as the

Hays Youth Baseball/Softball Association (HYBSA) and the Manchaca Optimist Youth Sports Complex (MOYSC) have raised concerns regarding competition since all of the leagues are Protect Our Nation's Youth (PONY) sanctioned.

- It is anticipated that the organization will schedule numerous league games and practices which could limit the practice times available for those teams that have used the Sportsplex in the past for practices.

### **Parks and Recreation Revenue**

All youth and adult league games and practices at the Sportsplex in February generated approximately \$2,700 in revenue. In addition, park and pavilion rentals in February generated approximately \$200 in revenue for the city.

### **Antioch School Historical Marker**

City Council approved the design of the site for the historical marker on October 7, 2009. Staff met with Eagle Scout candidate Grant Garcia and his father Vic Garcia regarding Grant taking on this project during the summer of 2010. Staff also met onsite at the Antioch Church with Mary Giberson and the Garcia's to discuss the project further. Grant received a donation of 42 tons of rock base from Centex to use for the driveway on city property that will be constructed by Public Works. The city was issued a Permit to Construct Access Driveway Facilities on County Road Right-of-Way from Hays County on September 15, 2010. On October 25, Public Works cleared the site of the piles of dirt and debris. Work on the driveway was completed on November 12. Grant and other volunteers worked on installing a crushed granite walkway, planting xeriscape landscaping, installed a park bench and decorative trashcan, and installed the historical sign on December 11 and December 18 with additional work to be done on January 15. Mary Giberson donated approximately \$3,900 in funds from the old historical society towards the landscaping, bench, and trashcan for the historical marker. Staff received the historical marker from the State of Texas on September 2.

The official unveiling and dedication of the historical marker took place onsite on Old Black Colony Road just west of Cole Springs Road on January 22 at 10 a.m. with a reception at City Hall afterwards. Approximately 200 folks were in attendance for the unveiling and dedication. The Hays County Historical Commission coordinated the unveiling and dedication and served the refreshments at City Hall.

### **Parks and Recreation Webpage**

Staff began working with the city's contracted webmaster in September 2010 to update the Parks and Recreation webpage with new and updated information. The goal was to place all parks and recreation related information, special events, and forms on the webpage so citizens and visitors can find the information they need quickly at anytime. The updates to the webpage were completed on December 1.

### **Hays County Grant**

Hays County completed accepting proposals for expenditures of the remaining \$3.25 million in parks and open space bond money approved by voters in 2007 on October 1,

2010. Staff presented the City's top three grant projects in priority order as approved by City Council (skate park, trail project, and off-leash park) to the county's Parks and Open Space Advisory Board (POSAB) on October 6. Both the skate park and trail project were well received by Board members. Of the 12 projects submitted to Hays County for grant funding, the trail project was ranked third and the skate park was ranked fourth by the POSAB.

The Park Bond Project Rankings list was presented to the Hays County Commissioners Court on November 23. There is enough bond money remaining to fund the top four projects fully and the fifth project partially. At the meeting, Commissioners approved \$1.7 million in grant funding for the City of Dripping Springs' Harrison Ranch Park project as there was Court consensus regarding this project. This left approximately \$1.55 million remaining for the other grant projects. Commissioners were split as to what other projects would be awarded grant funding and no further action was taken on this item. There was some discussion as to whether the remaining top ranked projects would accept less money to help partially fund the Hays County Youth Sports Athletic Association's request for improvements to the Hays Youth Sports Complex off of FM 2770.

As part of the grant application, the City Council approved a one to one grant match from the Parks Capital Fund. If County Commissioners approved the trails project (total cost is \$668,400) and skate park (total cost is \$300,000) for funding, the city would be responsible for funding half of the cost of each project and the county would fund the other half.

Hays County Commissioners discussed the remaining \$1.55 million in grant funding on December 7. Commissioners approved \$310,000 in grant funding for the trails project and \$140,000 for the skate park. As proposed with the City match, the budget for the trails project will be \$610,000 and the budget for the skate park will be \$280,000. The Hays Youth Sports Association received \$447,000 in grant funding for safety related improvements to the Hays Youth Sports Complex.

Before the grant projects can begin, an interlocal agreement will need to be approved by the City Council and the Commissioners Court. The agreement will be written by attorneys for Hays County. It is anticipated that this will occur in late March or early April.

### **Trail of Lights**

The inaugural Trail of Lights event was held in December of 2009 at Stagecoach Park. The event was a success with approximately 3,000-5,000 visitors enjoying the lights in the park. The event was held near the front of the park along the roadway entering the park as the remainder of the park was still under construction. There were 18 businesses/organizations that participated in the event by setting up displays.

The 2010 Trail of Lights was held on December 16-22 from 6-10 p.m. at Stagecoach Park. The event was free to the public. There was a new layout of the event this year

with the opening of the trail and parking lot in the back of the park going to the pond. The entire event was held along the trail creating a true Trail of Lights. The 1 kilometer (.62 mile) trail loop was lined with LED lights with business/organization displays positioned around the trail. The windmill was decorated with lights to resemble a Christmas tree. Christmas music was played and heard all along the trail. In addition, there was a Santa's Village with Santa Claus. The Santa Cruz Catholic School provided concessions at the pavilion. All parking was at Cabela's and visitors were shuttled to the park similar to last year. There was a special senior citizen night on December 15 with pie and hot chocolate served at City Hall to approximately 37 seniors and travel to the Trail of Lights provided in shuttle buses.

Marketing efforts went beyond Buda this year reaching Austin since the city had canceled their annual lights display. There were approximately 11,000 visitors to see the Trail of Lights with some of those visiting the downtown area as the downtown merchants had activities December 16-18 in conjunction with the Trail of Lights increasing sales tax revenue for Buda. All shuttle busses stopped in downtown during these dates.

#### **Engineered Wood Fiber for Playscapes**

All city-owned playscapes (10 total) have engineered wood fiber on the ground for safety surfacing in the fall zones. Some playscapes are in need of additional wood fiber as the material degrades over time. Wood fiber will be ordered and delivered to Green Meadows Park, Bonita Vista Park, and Stagecoach Park and spread-out giving those playscapes additional safety surfacing in September.

#### **Louisiana Swamp Thing and Crawfish Festival on April 9 from 11 a.m. – 11 p.m. at City Park (not a city organized event)**

This Louisiana themed event features the best in Louisiana music and cuisine prepared by concessionaires from Louisiana and Texas and attendees will enjoy an extensive menu of Cajun seafood for purchase. The musical lineup includes George Clinton & Parliament Funkadelic, Doug Kershaw, Papa Grows Funk, Dog Hill Stompers, Jeffery Broussard & The Creole Cowboys, J J Caillier & The Zydeco Knockouts, Dr. Zog, and others to be announced. Paid admission is \$20 per adult and children 8 and under are free with an adult. Admission includes live music, kids' activities, 7,000 pounds of free crawfish (while supplies last), and other bayou favorites. Music includes Cajun, Zydeco, Funk, Brass Bands, Blues, Rock, and Jazz. On February 1, the City Council approved the extension of park hours to 11 p.m.

#### **Easter Egg Hunt on April 23 from 9 – 11:30 a.m. at the Sportsplex**

Festivities will include an egg hunt, bouncy castles, face paintings, arts and crafts, trackless train ride, petting zoo, concessions, and rock climbing. This event is a joint effort with the City of Buda Parks and Recreation Department, YMCA, and Fellowship Church. Event flyers will be mailed with the utility bill to every household in Buda at the end of March and distributed to all Buda area elementary schools in April. In addition, a press release will be distributed in early April and event info will be emailed to all YMCA members and Fellowship Church members.

**Buda Lions Country Fair and Wiener Dog Races on April 30 and May 1 at City Park (not a city organized event)**

The 14th Annual Buda Country Fair and Wiener Dog Races to be held at City Park has many exciting elements including a bar-b-que cook-off, bake-off, food vendors, arts and crafts, Buda bee, pet parade, wiener dog races, live music and entertainment, and washer tournament. In order to help offset costs associated with the event, the Lions Club plans to fence in City Park and charge \$3 per person 13 years of age and up for the weekend and kids 12 and under are free.

Similar to last year, shuttle service will be provided from vacant property north of the US Post Office off of Cabela's Drive. Parking is \$5 and the shuttle will drop off/pick up near City Park off of San Antonio Street. Similar to last year, the large parking area north of City Park will be reserved for the bar-b-que cook off teams and their guests, vendors, event volunteers, etc. There is no public parking provided at City Park with the exception of handicapped parking along Garison Road.

**Spring Cleanup on May 7 from 9 a.m. – 12 noon at City Park**

Texas Disposal Systems will provide roll-off dumpsters and staff for the annual clean-up. Buda residents are allowed to dump and drop off any unwanted/non-hazardous materials free of charge. A City of Buda utility bill along with a Texas driver's license with a Buda local address must be shown in order to drop off trash at the clean-up site. No tires or hazardous materials can be dropped off.

**Summer Tunes and Toons Music and Concert Series at City Park (musical performances start at 7 p.m. and movies start at 9 p.m.)**

June 3 – Concert TBA  
June 10 – Karate Kid-PG  
June 17 – Shrek Forever After-PG  
June 24 – Furry Vengeance-PG  
July 8 – Classic movie night: Breakfast at Tiffany's  
July 15 – The Last Airbender-PG  
July 22 – Despicable Me-PG  
July 29 – Yogi Bear-PG  
August 5 – Concert TBA

**Brew-B-Que is tentatively scheduled for July 2 at City Park (not a city organized event)**

TBA

**Red, White, n Buda Independence Day Children's Parade and Fireworks Show on July 4 at City Park**

Staff proposes to host a children's parade at City Park in the morning with free children's entertainment, hot dogs, and drinks. In the evening at City Park there would be a concert, concessions, and a bigger fireworks show. At their meeting on February 23, the Parks and Recreation Commission supported plans for the event.

**Fall Cleanup on October 8 from 9 a.m. – 12 noon at City Park**

Texas Disposal Systems will provide roll-off dumpsters and staff for the annual clean-up. Buda residents are allowed to dump and drop off any unwanted/non-hazardous materials free of charge. A City of Buda utility bill along with a Texas driver's license with a Buda local address must be shown in order to drop off trash at the clean-up site. No tires or hazardous materials can be dropped off.

**Firefest on September 30 and October 1 at City Park (not a city organized event)**

TBA

**Buda Fine Arts Festival on October 23 and October 24 at City Park (not a city organized event)**

New date and location. TBA

**Boo-Da Halloween on October 27 from 6-8 p.m. in Downtown and on the Greenbelt**

TBA

**Budafest on December 3 and December 4 in Downtown, Greenbelt and City Park (not a city organized event)**

TBA

**Buda Trail of Lights on December 14-21 at Historic Stagecoach Park**

TBA