

**CITY OF BUDA  
DEVELOPMENT APPLICATION**

**(THE APPLICANT MUST FILL IN ALL APPLICABLE SECTIONS OR THE APPLICATION WILL BE INCOMPLETE!)**

Date of Application:			
Please check the appropriate box below. A metes and bounds description must be attached: if the request is for a portion of a platted lot or the property is not platted.			
<input type="checkbox"/> Preliminary Plan	<input type="checkbox"/> Minor Plat	<input type="checkbox"/> Vacating a Plat	
<input type="checkbox"/> Final Plat	<input type="checkbox"/> General Development Plan	<input type="checkbox"/> Variance	
<input type="checkbox"/> Re-plat	<input type="checkbox"/> Zoning Change	<input type="checkbox"/> Special Exception	
<input type="checkbox"/> Amending Plat	<input type="checkbox"/> Special Use Permit	<input type="checkbox"/> Site Plan	

Name of Project:			
Property Address (Location):			
Subdivision Name:		Lot:	
		Block:	
Survey Name:		Abstract #:	
		Total Acreage:	

Existing Zoning:		Proposed Zoning:	
Existing Use:		Proposed Use:	

# of Residential Lots:		# of Multifamily Units:		# of Commercial Lots:	
Dwelling Units/Acre:		Dwelling Units/Acre:		Building Square Feet:	

PROPERTY OWNER INFORMATION			
Name:		Phone:	
Address:		FAX Number:	
City/State/Zip:		Email:	
Contact Name:		Signature:	

APPLICANT/DEVELOPER INFORMATION			
Name:		Phone:	
Address:		FAX Number:	
City/State/Zip:		Email:	
Contact Name:		Signature:	

ENGINEER INFORMATION			
Name:		Phone:	
Address:		FAX Number:	
City/State/Zip:		Email:	
Contact Name:		Signature:	

The undersigned hereby certifies that this application and accompanying data is true and correct. All provisions of laws and ordinances governing this property will be complied with whether specified herein or not. The scheduling of this application on an agenda for consideration does not presume the approval of this application.

Signature:		Date:	
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**THE FOLLOWING SECTION IS ONLY APPLICABLE FOR PLAT APPLICATIONS**

Waiver from Texas Local Government Code Section 212.009: Section 212.009 of the Texas Local Government Code requires that a plat be considered by the Planning and Zoning Commission within 30 days of acceptance of the plat application and subsequently, the plat must be acted on by the City Council within 30 days of the action by the Planning and Zoning Commission. Because 30 days is generally not enough time for a plat application to be processed, the City requests that all applicants for a plat sign a waiver to the statutory 30 day period.

Failure of an applicant to sign a waiver to the statutory 30 day period identified in Section 212.009 of Texas Local Government Code could result in the application being forwarded to the Planning and Zoning Commission and, subsequently, the City Council with a recommendation of denial.

I hereby waive the statutory 30 day period identified in Section 212.009 of Texas Local Government Code to allow adequate time for review and processing of this plat application. **THE APPLICANT MUST ANSWER ALL QUESTIONS USING THE BLANKS PROVIDED. IF THE APPLICANT WISHES TO USE AN ATTACHMENT, THE QUESTIONS MUST BE RESTATED AND ANSWERED IN THE ATTACHMENT OR THE APPLICATION WILL BE DEEMED INCOMPLETE!**

Signature:	Date:
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**THE FOLLOWING SECTION IS ONLY APPLICABLE FOR VARIANCE APPLICATIONS**

Please provide a brief response to each of the questions below in order to provide a complete explanation and justification of the variance request. For a more detailed explanation on the criteria for review, please see Section 3.9(10) of the UDC.

1. What extraordinary or special conditions affect the property such that strict application of the provisions of the Unified Development Code will deprive the applicant of a reasonable use of the property? (For example, a variance might be justified because of topographic, or other special conditions unique to the property and development involved while it would not be justified due to inconvenience or financial disadvantage.)

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2. Is the variance necessary for the preservation of a substantial property right of the applicant?

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3. Will the granting of the variance be detrimental to the public health, safety, or welfare, or injurious to other property in the area, or to the City in administering the Unified Development Code?

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4. Do the conditions that create the need for the variance generally apply to other property in the vicinity?

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5. Are the conditions that create the need for the variance a result of the applicant's own actions?

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6. Will the granting of the variance substantially conflict with the Comprehensive Plan and the purpose of the Unified Development Code?

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7. Based on the conditions that create the need for the variance, will the application of the Unified Development Code to the property effectively prohibit or unreasonably restrict the utilization of such property?

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**FOR OFFICE USE ONLY**

Date Received:		Application Fee:	
Received By Employee:		Application Filed:	
Cash \$	Check #	\$	Credit Card \$

**THE FOLLOWING SECTION IS ONLY APPLICABLE FOR VARIANCE APPLICATIONS REAPPLYING FOR THE SAME VARIANCE APPROVAL FOR THE SAME PROPERTY OR ANY PORTION THEREOF**

If any development permit application or other application for approval, any petition for a plan amendment or any petition for an amendment to this Code is disapproved by the final action authority, another application or petition for the same permit, approval or amendment for the same property or any portion thereof may not be filed within a period of ninety (90) days or within a period of twelve (12) months for zoning change applications from the date of final disapproval, except with written approval from City Council (UDC Section 3.4(7)). Such reapplication must answer the applicable question(s) in addition to the above questions:

8. Is there a substantial change in circumstances relevant to the issue and/or facts considered during the original review of the application that might reasonably affect the decision-making body's review of the relevant standards to the development described in the application? If there is a substantial change, what is that change?; or

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9. Is there new or additional information available that was not available at the time of the original application that might reasonably affect the decision-making body's review of the relevant standards to the proposed development?; or

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10. Is your new application being submitted materially different (e.g. proposes new uses, or a substantial decrease in proposed densities and intensities) from the prior application?; or

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11. Was the Zoning Board of Adjustment and Appeals final decision on the previous application based on a material mistake of fact?

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