



## Event Calendar Submission Form

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Events cannot be entered on the City Calendar without an exact date or contact information (phone number, Web site or e-mail) for the public to obtain more information. **PLEASE DOUBLE CHECK DATES.** Submitting events does not guarantee inclusion. Items may be edited. If submitting more than four events, please use additional sheets

Event: \_\_\_\_\_  
City: \_\_\_\_\_ Exact date(s): \_\_\_\_\_  
Location: \_\_\_\_\_ Phone Number with area code: \_\_\_\_\_  
Brief description of event (activities, entertainment, exhibits, expected attendance):

Event e-mail\*: \_\_\_\_\_ Event Web site\*: \_\_\_\_\_  
Contact name, e-mail, phone (not for print): \_\_\_\_\_  
**\*E-mail addresses and Web sites may be published online.**

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