



City Council Agenda Item Report

April 16, 2013

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SUBJECT: PUBLIC WORKS STREET INSPECTION PROCESS

1. BACKGROUND/HISTORY

City Inspector Routine: Contractors call the Public Works office to schedule inspections. After checking voicemails and emails, the Inspector spends time in the field completing inspections. Daily activities include completing reports for all inspections, lab follow up on reports, interacting with contractors, answering questions, trouble shooting various issues and overseeing backflow inspections. The Inspector is also responsible for all Customer Service Inspections (CSI).

2. FINDINGS/CURRENT ACTIVITY

Continue with City Inspections and monitor all construction activities.

3. FINANCIAL IMPACT

None

4. ACTION OPTIONS/RECOMMENDATION

None