



**City of Buda
2014 Bond Program
Staff Report – Program Status Update
City Council Meeting – July 21, 2015**

Program Procurement

Proposition No. 1 and No. 2 – Municipal Building and Public Safety Office

The City publicized RFQ-05-2015 - Architecture and Engineering Services, to receive qualifications from interested firms. Thirteen firms responded with proposals. The proposals were reviewed and scored individually by seven members of the Steering Committee, one member who works in the planning office, and one member from ECM. The scoring was based on criteria identified in the RFQ. The scores were consolidated and the top three firms were selected and interviewed. Each firm's interview was scored and based on the consolidation of these scores, the Steering Committee selected ProForma Architecture. ECM is currently in contract negotiations with them.

The City publicized RFP 06-2015 - Construction Manager at Risk, to receive proposals from interested firms. Four CM firms responded. All four firms have been interviewed and based on scoring, JE Dunn has been selected as the CM at Risk Contractor. ECM has begun contract negotiations with them.

Proposition No. 3 and No. 4 – Streets and Drainage

Regarding the Streets and Drainage projects, the City performed the same procurement process that was used for Propositions 1 and 2 for design services. A total of ten firms responded to RFQ 02-2015 – Streets and RFQ 03-2015 – Drainage. For each RFQ, the three firms with the highest scores were interviewed. The firm chosen to perform design for the Streets projects is RPS Klotz Associates and the firm chosen for design of the drainage projects is Freese and Nichols. HDR is currently involved contract negotiations with both firms.

Proposition No. 5 – Parks & Trails

The City again performed the same procurement process to procure design services for the Parks & Trails projects with RFQ 07-2015. Seven firms submitted responses and the review and scoring of the responses is currently underway by the Steering Committee and ECM.

Professional Services

Being presented to the City Council tonight is the Steering Committee's recommendation for contracting Professional Services for this program. These services consist of: Geotechnical Investigation, Surveying, Construction Materials Testing, Technical Inspection, Environmental Site Assessment, and Commissioning.

**City of Buda – 2014 Bond Program
Procurement Schedule**

A/E Design RFQ Schedule

Activity	Current Date
Issue Public Notice to Hays Co. Free Press	5/15/2015
Publish Notice in Hays Co. Free Press	5/20/2015
Issue Request for Qualifications	5/20/2015
Receive Questions	6/3/2015
Receive Qualification Statements	6/10/2015
Review Qualification Statements	6/11-19/15
Interview Short List (if applicable)	6/26/2015
Negotiate and Finalize Contract	7/29/2015
Contract Approved by City Council	8/4/2015
Design Starts	8/5/2015
Design Complete	7/1/2016

Construction Manager at Risk RFP Schedule

Activity	Current Date
Issue Public Notice to Hays Co. Free Press	5/29/2015
Publish Notice in Hays Co. Free Press	6/3/2015
Issue Request for Proposals	6/3/2015
Non-Mandatory Pre-Proposal Conference (Optional)	6/8/2015
Written Inquiries must be received by	6/12/2015
Responses to inquiries by	6/15/2015
Proposals Due	6/18/2015
Short List Firms Selected, if necessary	7/3/2015
Interviews of Selected Firms, if necessary	7/14/2015
Negotiate and Finalize Contract	7/30/2014
Council Approval of Contract	8/4/2015
CMR Kick-off Meeting	8/5/2015
Council Approval of GMP/ Notice to Proceed	2/15/2016
Mobilization of CMR	8/15/2016
Substantial Completion	12/15/2017
Move-in	2/1/2018
Final Closeout	3/1/2018

Streets & Drainage Design RFQ

Activity	Current Date
City of Buda Website Posting	4/22/2015
Non-mandatory Pre-Submission Conference	5/6/2015
Statement of Qualifications Due	5/21/2015
Selection Committee Rates Qualifications	6/9/2015
Selection Committee Conducts Interviews	6/18/2015
Selection Committee Selects Most Qualified	6/23/2015
Negotiate Agreements	7/29/2015
Council Contract Award Selections (Anticipated)	8/4/2015

Parks and Trails A/E RFQ

Activity	Current Date
Issue Request for Qualifications	6/10/2015
Receive Questions	6/19/2015
Receive Qualification Statements	6/26/2015
Review Qualification Statements	7/16/2015
Interview Short List (if applicable)	7/30/2015
Negotiate and Finalize Contract	8/12/2015
Contract Approved by City Council	8/18/2015
Design Starts	8/19/2015
Design Complete	6/1/2016