



**City of Buda  
2014 Bond Program  
Staff Report – Program Status Update  
City Council Meeting – August 18, 2015**

**Program Procurement**

**Proposition No. 1 and No. 2 – Municipal Building and Public Safety Office**

ECM will be presenting the A/E Design Contract for Design Services for the Municipal Building, Public Safety Office, and the Parks & Trails Maintenance Building. Page Southerland Page is the contracted Architecture firm. ECM will also be presenting the CMR contract to building these facilities. JE Dunn has been contracted as the Contractor at Risk.

**Proposition No. 3 and No. 4 – Streets and Drainage**

HDR is presenting the contracts for the both the streets and drainage design. Klotz will be the design firm for streets projects and Freese and Nichols will be the design firm for drainage projects.

**Proposition No. 5 – Parks & Trails**

ECM will begin negotiations with the architecture firm, DesignWorkshop, next week. They were the firm selected via the same procurement process used in selecting Page. We plan on bringing the design contract for this work to City Council on 9/8/2015.

**Professional Services**

Professional Services contracts have been signed.

**City of Buda – 2014 Bond Program  
Procurement Schedule**

<b>A/E Design RFQ Schedule</b>	
<b>Activity</b>	<b>Current Date</b>
Issue Public Notice to Hays Co. Free Press	5/15/2015
Publish Notice in Hays Co. Free Press	5/20/2015
Issue Request for Qualifications	5/20/2015
Receive Questions	6/3/2015
Receive Qualification Statements	6/10/2015
Review Qualification Statements	6/11-19/15
Interview Short List (if applicable)	6/26/2015
Negotiate and Finalize Contract	8/12/2015
Contract Approved by City Council	8/18/2015

Design Starts	8/19/2015
Design Complete	7/1/2016

**Construction Manager at Risk RFP Schedule**

<b>Activity</b>	<b>Current Date</b>
Issue Public Notice to Hays Co. Free Press	5/29/2015
Publish Notice in Hays Co. Free Press	6/3/2015
Issue Request for Proposals	6/3/2015
Non-Mandatory Pre-Proposal Conference (Optional)	6/8/2015
Written Inquiries must be received by	6/12/2015
Responses to inquiries by	6/15/2015
Proposals Due	6/18/2015
Short List Firms Selected, if necessary	7/3/2015
Interviews of Selected Firms, if necessary	7/14/2015
Negotiate and Finalize Contract	8/7/2014
Council Approval of Contract	8/18/2015
CMR Kick-off Meeting	8/24/2015
Council Approval of GMP/ Notice to Proceed	2/15/2016
Mobilization of CMR	8/15/2016
Substantial Completion	12/15/2017
Move-in	2/1/2018
Final Closeout	3/1/2018

**Streets & Drainage Design RFQ**

<b>Activity</b>	<b>Current Date</b>
City of Buda Website Posting	4/22/2015
Non-mandatory Pre-Submission Conference	5/6/2015
Statement of Qualifications Due	5/21/2015
Selection Committee Rates Qualifications	6/9/2015
Selection Committee Conducts Interviews	6/18/2015
Selection Committee Selects Most Qualified	6/23/2015
Negotiate Agreements	8/7/2015
Council Contract Award Selections (Anticipated)	8/18/2015

**Parks and Trails A/E RFQ**

<b>Activity</b>	<b>Current Date</b>
Issue Request for Qualifications	6/10/2015
Receive Questions	6/19/2015
Receive Qualification Statements	6/26/2015
Review Qualification Statements	7/16/2015
Interview Short List (if applicable)	7/30/2015
Negotiate and Finalize Contract	9/3/2015
Contract Approved by City Council	9/8/2015

Design Starts  
Design Complete

9/9/2015  
6/1/2016